



grow. learn. connect

JEFFERSON-MADISON
REGIONAL LIBRARY

LIBRARY BOARD'S AGENDA – MAY 18, 2026

Monday – 3:00 pm

Gordon Avenue Library

(1500 Gordon Avenue, Charlottesville, 22903)

and

Presented Virtually or

via PHONE at 888 788 0099 (Toll Free)

(Webinar ID: 894 1862 0033)

- 3:00 p.m. Call to Order, Remote Participation Confirmation, & Disposition of the Minutes of the Previous Meeting**
- 3:05 Announcements & Public Comments**
- 3:35 Trustee Continuing Education**
1. JMRL Summer Reading Preparation (Megan Smead, Children's Services Manager)
- 3:45 Committee Appointments and Report**
1. Technology Committee Report
 2. Budget/Finance Committee Report
- 3:55 Old Business**
1. FY27 Budget Update
 2. JMRL's Fine Free Metrics Baseline
 3. Potential Motion to Transfer Funds to Equipment Fund Balance
- 4:15 New Business**
1. Nominating Committee
- 4:20 Library Director's Report**
- 4:25 Other Matters**
- 4:30 Future Agenda Items**
- 4:40 **Closed Session for Annual Director Evaluation****
- 5:30 Proposed Adjournment**

grow. learn. connect.



Jefferson-Madison Regional Library

201 East Market Street | Charlottesville, Virginia 22902 | (434) 979-7151 | FAX (434) 971-7035

DRAFT

MINUTES OF THE APRIL 27, 2026 MEETING OF THE LIBRARY'S BOARD OF TRUSTEES

TRUSTEES PRESENT

President Aleta Childs (Nelson)
Meredith Cole (Charlottesville)
Tony Townsend (Albemarle)
Michael Powers (Albemarle)

Vice President Brandy Polanowski (Louisa)
Martha Ledford (Greene)
Peter Morville (Albemarle)
Anne Hemenway (Charlottesville)

OTHERS PRESENT

David Plunkett, Library Director
Sierra Nafziger, Collection Specialist

Krista Farrell, Assistant Library Director

CALL TO ORDER, REMOTE PARTICIPATION CONFIRMATION, & DISPOSITION OF THE MINUTES OF THE PREVIOUS MEETING

The regular monthly meeting of the Jefferson-Madison Regional Library's (JMRL) Board of Trustees was convened on Monday, April 27, 2026 at 3:00 PM, at the Nelson Memorial Library (8521 Thomas Nelson Highway, Lovingston, VA 22949), and live streamed using videoconferencing software. (A recording of the meeting is available at: <https://www.youtube.com/watch?v=jVoxwEXhAtE>.) Trustee Hemenway moved to approve the minutes for the February 23, 2026 Board Meeting. Motion passed unanimously. Trustee Hemenway moved to approve the minutes for the March 23, 2026 Board Meeting. Motion passed unanimously.

ANNOUNCEMENTS AND PUBLIC COMMENTS

Director Plunkett informed the Board that Siri Russell has stepped down as the City of Charlottesville Trustee. City Council will be naming a new Trustee to the Library Board on May 18, 2026, who will attend Library Board meetings beginning in June 2026. Director Plunkett announced that Yulita Ellis, Nelson Memorial Library Branch Manager, will be available after the Board meeting to give a tour of the Nelson Memorial Library for those interested. No public comments.

TRUSTEE CONTINUING EDUCATION

NA

COMMITTEE APPOINTMENTS AND REPORTS

1. Policy Committee Report

Trustee Powers reported that the Policy Committee met prior to the Board meeting and discussed a group of thematically related policies related to Board governance, which will either be consolidated into a single policy or consolidated with other existing policies. The Policy Committee will meet again in June.

2. Five-Year Plan Committee Report

Trustee Cole reported that the Five-Year Plan Committee met last week and reviewed the goals, strategies, and objectives of the JMRL Strategic Implementation Plan and discussed what has been accomplished and what is still in process. Progress updates of the JMRL Strategic Implementation Plan were included in the Board handouts. Clarification of JMRL's stakeholders will be added to the JMRL Strategic Implementation Plan.

OLD BUSINESS

1. FY27 Budget Update

Director Plunkett reported that the reduction in the requested FY27 Budgets for Greene, Louisa, and Nelson has been communicated to the corresponding jurisdictional partners. Director Plunkett reported Charlottesville and Albemarle have

adopted their FY27 Budgets, which includes Capitol Improvement Plan funding for the design phase of Central Library's renovation project. Louisa County will vote on their FY27 Budget this evening. Greene County will vote on their FY27 Budget on May 12, 2026. Nelson County will vote on their FY27 Budget on June 9, 2026. The Budget/Finance Committee will meet Wednesday this week to discuss JMRL's FY27 Equipment Budget, which will be presented to the Board next month.

2. *Second Reading and Potential Vote on JMRL Policy 2.9 (Volunteers)*

Policy 2.9 (Volunteers) was presented to the Board for a second reading. Trustee Polanowski moved that Policy 2.9 (Volunteers) be approved as written. Motion passed unanimously.

3. *Potential Vote on FY27 Schedule of Library Closings*

Director Plunkett presented the FY27 Schedule of Library Closings to the Board, which included JMRL closing at 12:00pm on Thanksgiving Eve, giving JMRL 13.5 paid holidays for eligible staff. Trustee Ledford moved to approve the 2026-2027 Schedule of Library Closings as presented today. Motion passed unanimously.

NEW BUSINESS

1. *Virginia Commission for the Arts (VCA) Virginia Touring Grants*

Trustee Polanowski moved that JMRL accept the Virginia Commission for the Arts Touring Grants allocation of up to \$5800 and authorize the expenditure of that funding for the support of library services. Motion passed unanimously.

2. *Annual Mission Statement Review*

The Board conducted an annual review of JMRL's mission statement.

3. *FY27 Board and Budget Schedule Discussion*

Director Plunkett presented the FY27 Board and Budget Schedule to the Board. All proposed meeting dates will remain unchanged. Director Plunkett will add an annual endorsement of the JMRL Employee Handbook to the schedule in either June or July. The FY27 Board and Budget Schedule will be posted on the Board of Trustees page on the JMRL website (jmrl.org).

LIBRARY DIRECTOR'S REPORT

Director Plunkett thanked President Childs and Sylvia Elder, from the Charlottesville Albemarle NAACP, for serving as the Scholarship Committee for the annual Internship/Scholarship. There were 11 applicants for the NAACP Internship/Scholarship this year. Zaharra Colla is this year's winner and will be interning at JMRL this summer. Lillian Hawley will also be interning at the Louisa County Library this summer, thanks to the Louisa County High School Apprenticeship Program. Director Plunkett updated the Board on JMRL's Fine Free status, starting July 1, 2026. JMRL staff have been preparing for the financial impact of going Fine Free. JMRL's Budget/Finance Committee will meet this week to discuss the first step in the three year plan to replace the ~\$100,000 funding of fine revenue for going Fine Free. JMRL will also be prepped and ready to talk with patrons about going Fine Free by FY27. The JMRL Friends of the Library had another record breaking Spring Book Sale, raising \$187,641. Special thanks to Friends staff Peter Manno and Austin Conner, and all the Friends volunteers.

OTHER MATTERS

Director Plunkett announced that the Board will need to put together a Nominating Committee who will vote on officers for FY27 at the June Board meeting.

FUTURE AGENDA ITEMS

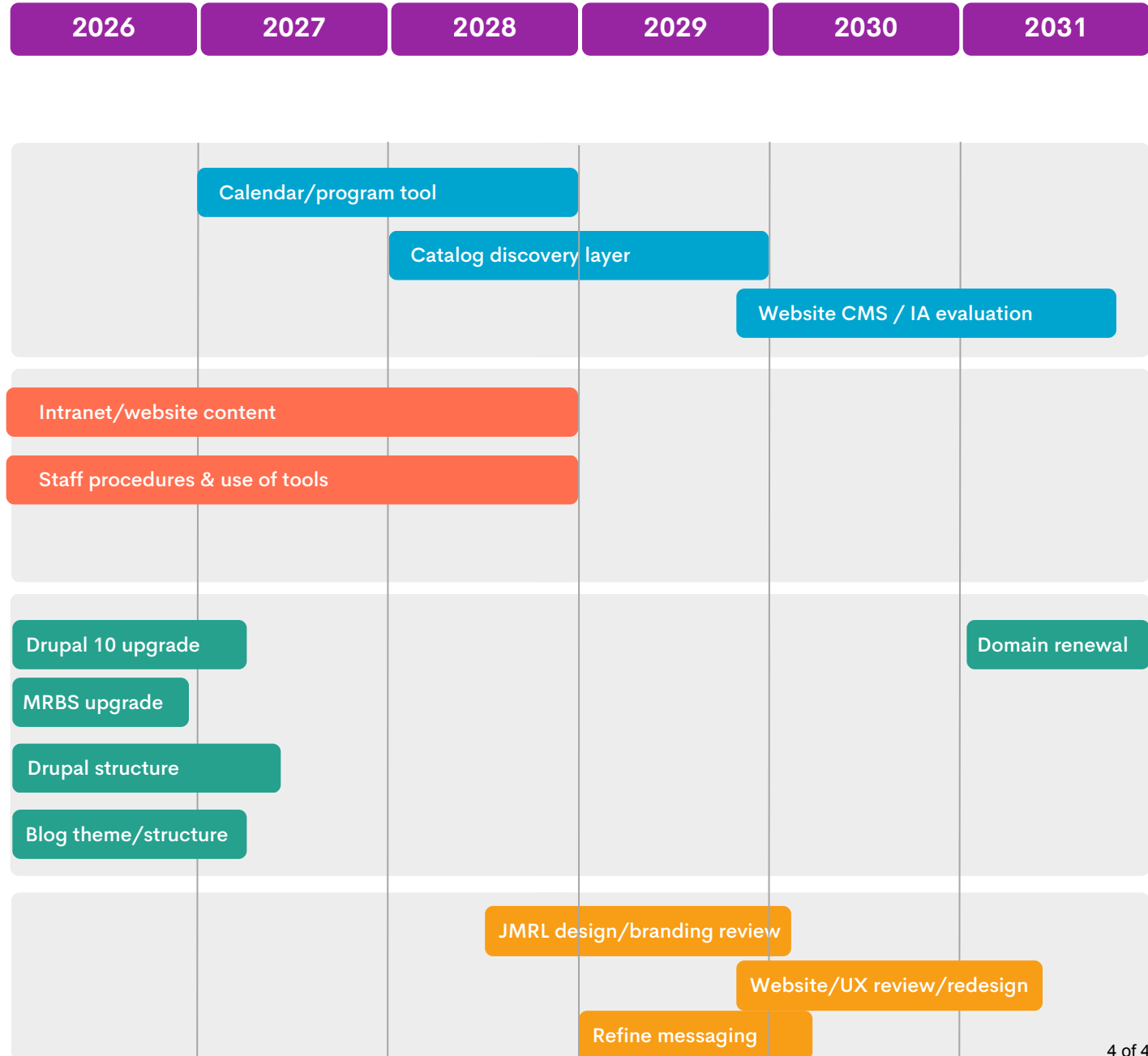
Possible future agenda items include committee reports from the Technology Committee, the Budget/Finance Committee, and the Nominating Committee, and a closed session for the Director's Evaluation. The next Board Meeting will be May 18, 2026 at the Gordon Avenue Library.

ADJOURNMENT

The meeting adjourned at 3:57pm.



JMRL Web Strategy Roadmap





JMRL Web Components Status 2026

VuFind / Find It Catalog **PRIORITY: MEDIUM**

- Catalog discovery layer
- php application using MariaDB with Solr indexing (open source).
- Hosted on a month-to-month subscription basis (currently \$138.88/month).

Drupal / Main **PRIORITY: HIGH**

- CMS in php using MariaDB (open source).
- Hosting contract end date: Jul 1, 2028 (currently 7386.99 annually).
- Upcoming security upgrades will be required.

Hours **PRIORITY: LOW**

- php app using MySQL db, jQuery/javascript (open source).
- Hosting contract end date: Jul 1, 2028 (same as above, currently 7386.99 annually, \$615.58/month).

MRBS **PRIORITY: LOW**

- php app using MySQL db (open source)
- Hosting contract end date: Jul 1, 2028 (same as above, currently 7386.99 annually, \$615.58/month).
- Upcoming security upgrades will be required.

Wordpress / Blog **PRIORITY: MEDIUM**

- CMS in php using MariaDB (open source).
- Hosting contract end date: Jul 1, 2028 (same as above, currently 7386.99 annually, \$615.58/month).

Trumba **PRIORITY: HIGH**

- 3rd party calendar/scheduling web application, API integration.
- Current contract extension expires February 2027, with 2 additional one year renewals available (\$2,639.40 annually).

Intranet **PRIORITY: HIGH**

- Google site owned by ithelpdesk@jmrl.org.
- No contractual obligation, part of JMRL's Google Workspace (\$11,288.32 annually).

Cvillepedia **PRIORITY: MEDIUM**

- Mediawiki site (open source)
- Hosted on a yearly subscription basis (\$264 annually).

EQUIPMENT FUND - FY2027

Funding Source & Branch	Units	Total
Equipment budget		
Administration		
Additional Shipping & Assembly Cost	1	\$ 5,000
Camera drone	1	\$ 550
Copier and Printer Lease Contracts	1	\$ 37,000
Other Miscellaneous Services	1	\$ 7,000
Other Miscellaneous Supplies	1	\$ 3,000
Administration Total		\$ 52,550
Bookmobile		
Awning	1	\$ 565
Bookmobile Total		\$ 565
Central		
Brother Printers	3	\$ 1,500
Cable Drops	3	\$ 900
Main Floor Reading Area Chairs	4	\$ 720
Miscellaneous branch equipment needs.	1	\$ 5,000
Central Total		\$ 8,120
Crozet		
Charging Towers	2	\$ 1,200
Laptop	1	\$ 1,200
Shelving Unit	1	\$ 1,500
Utility Carts	2	\$ 420
Crozet Total		\$ 4,320
Gordon Avenue		
Public Computer Chairs	8	\$ 1,234
Staff Chairs	3	\$ 1,167
Gordon Avenue Total		\$ 2,401
IT		
Cash Register Replacement - Spare	1	\$ 500
Chromebook	5	\$ 2,375
Dell Micro AIO Stand - MFS22	25	\$ 3,750
Dell Monitors	25	\$ 5,000
Dell Pro 16 Laptops	10	\$ 12,000
Dell Pro Micro Desktops	50	\$ 50,000
Envisionware CBA Replacement	1	\$ 3,800
Honeywell Barcode Scanners for Self-Checks	10	\$ 1,000
Miscellaneous IT Equipment	1	\$ 7,500
Replacement iPads	4	\$ 2,000
Star Receipt Printers for Self-Checks	10	\$ 3,000
IT Total		\$ 90,925
Louisa		
Book Truck	2	\$ 878
Picnic Table	1	\$ 1,050

EQUIPMENT FUND - FY2027

Funding Source & Branch	Units	Total
Louisa Total		\$ 1,928
Monticello Avenue		
Wall Partitions	9	\$ 1,800
Monticello Avenue Total		\$ 1,800
Northside		
Bookcase	2	\$ 921
Common Area Sofa	1	\$ 1,551
Common Area Criss Cross Chair	1	\$ 100
Common Area Chairs	2	\$ 1,172
I - Pad	1	\$ 528
Laptop	1	\$ 1,200
Lounge Chair 1 of 2	1	\$ 2,202
Lounge Chair 2 of 2	1	\$ 2,070
Staff Chairs	3	\$ 540
	1	\$ 230
	1	\$ 240
Northside Total		\$ 10,755
Scottsville		
Die Cutting Machine	1	\$ 999
Slatwall Display Panels	4	\$ 1,396
Scottsville Total		\$ 2,395
Tech Services		
Book Truck	1	\$ 439
Tech Services Total		\$ 439
Equipment budget Total		\$ 176,198



grow. learn. connect

JEFFERSON-MADISON
REGIONAL LIBRARY

Potential Motion

Potential Motion:

I move that JMRL transfer up to \$50,000 from the Library's General Fund Fund Balance into the Library's Equipment Fund Fund Balance and authorize the expenditure of that funding for the support of library services.

JEFFERSON-MADISON REGIONAL LIBRARY

FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2025

JEFFERSON-MADISON REGIONAL LIBRARY

FOR THE YEAR ENDED JUNE 30, 2025

Table of Contents

	<u>Page</u>
INTRODUCTORY SECTION	
Directory of Principal Officials	i
FINANCIAL SECTION	
Independent Auditors' Report	1-3
Management's Discussion and Analysis	4-6
<u>Basic Financial Statements:</u>	
Government-wide Financial Statements:	
Statement of Net Position	7
Statement of Activities	8
Fund Financial Statements:	
Balance Sheet	9
Statement of Revenues, Expenditures, and Changes in Fund Balance	10
Notes to Financial Statements	11-30
<u>Required Supplementary Information:</u>	
Statements of Revenues, Expenditures, and Changes in Fund Balance:	
Budgetary Comparison Schedule – General Fund Budget versus Actual	31
Budgetary Comparison Schedule – Equipment Fund Budget versus Actual	32
Notes to Budgetary Comparison Schedules	33
COMPLIANCE SECTION	
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	34-35
Summary of Compliance Matters	36

JEFFERSON-MADISON REGIONAL LIBRARY

DIRECTORY OF PRINCIPAL OFFICIALS

June 30, 2025

TRUSTEES

Tony Townsend – President
Aleta Childs – Vice President
Meredith Cole
Kathy Johnson Harris
Anne Hemenway
Martha Ledford
Peter Morville
Brandy Polanowski
Michael Powers

OFFICIALS

Samuel Sanders, Jr.
Vacant
Chris Cullinan

City Manager
City Attorney
City Director of Finance

INDEPENDENT AUDITORS

Robinson, Farmer, Cox Associates, P.L.L.C.



Independent Auditors' Report

**To the Honorable Members of the Board of Trustees
Jefferson-Madison Regional Library
Charlottesville, Virginia**

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities and each major fund of Jefferson-Madison Regional Library (the "Library"), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of Jefferson-Madison Regional Library, as of and for the year ended June 30, 2025, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Library, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Change in Accounting Principle

As described in Note 14 to the financial statements, in 2025 the Library adopted new accounting guidance, GASB Statement Nos. 101, *Compensated Absences*. Our opinion is not modified with respect to this matter.

Restatement and/or Adjustment of Beginning Balances

As described in Note 16 to the financial statements, in 2025, the Library restated beginning balances to reflect the requirements of GASB Statement No. 101 and for a restatement of leases. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for twelve months beyond the financial statement date, including currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the *Specifications for Audits of Authorities, Boards, and Commissions* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the *Specifications for Audits of Authorities, Boards, and Commissions*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The budgetary comparison information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Management has omitted the defined benefit pension plan schedules required by GASB 68 and the OPEB schedules required by GASB 75 that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not modified with respect to this matter.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 4, 2026, on our consideration of the Library’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library’s internal control over financial reporting and compliance.

Robinson, Farmer, Cox Associates

Charlottesville, Virginia
May 4, 2026

Management Discussion and Analysis

This section of the Jefferson-Madison Regional Library's (the "Library") annual financial report presents a discussion and analysis of the Library's financial performance during the fiscal year ended June 30, 2025. Please read it in conjunction with your review of the Library's basic financial statements.

Financial Highlights for Fiscal Year 2025

Government-wide Financial Statements: At the close of the fiscal year, the revenues of the Library exceeded its expenses by \$1,401,141. This is primarily due to increases in intergovernmental revenue and charges for services.

Fund Financial Statements: As of the close of the current fiscal year, the Library's governmental funds reported a combined ending fund balance of \$985,047, an increase of \$31,030. At the end of the current fiscal year, the assigned fund balance was \$17,716.

Overview of the Financial Statements

The following is a narrative overview and analysis of the financial activities of the Library for the fiscal year ended June 30, 2025. This discussion and analysis is intended to serve as an introduction to the Library's basic financial statements, which have the following components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The financial statements' focus is on both the Library as a whole (government-wide) and on the major individual funds. Both perspectives (government-wide and major fund) allow the user to address relevant questions, broaden a basis for comparison (year-to-year or government-to-government), and enhance the Library's accountability.

Government-Wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the Library's finances in a manner similar to a private-sector business. Government-wide financial reporting consists of two statements: the Statement of Net Position and the Statement of Activities.

The Statement of Net Position – The statement of net position presents information on all the Library's assets, deferred outflows, liabilities, and deferred inflows, with the difference reported as the net position. The Library's net position is reported in two classifications: net investment in capital assets and unrestricted.

Over time, the increases or decreases in the Library's net position can be an indicator as to whether the financial position of the Library is improving or deteriorating. To accurately use the change in net position as an indicator of the Library's overall financial condition, the underlying factors contributing to the increase or decrease must be analyzed.

The Statement of Activities – The statement of activities presents information showing how the net position changed during the year. All changes in the net position are recognized as the underlying event occurs, regardless of the timing of the related cash flow. As a result, revenues and expenses are reported in this statement for some items that will not impact cash flows until future fiscal periods.

Since intergovernmental revenues principally support all of the Library's functions, they are reported as general revenues in the government-wide financial statements.

The government-wide financial statements can be found on pages 7 and 8 of this report.

Fund Financial Statements: A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. As is the case with other state and local governments, the Library ensures and demonstrates compliance with legal requirements through its use of fund accounting.

Overview of the Financial Statements: (Continued)

The governmental funds report essentially the same functions as the governmental activities in the government-wide financial statements. However, the governmental fund financial statements focus on the near-term cash inflows and outflows and the amount of spendable resources available at the end of the fiscal year. This information is useful when evaluating the Library's near-term financing needs. Because the focus of the fund statements is narrower than that of the government-wide statements, it is useful to compare the information presented in both the fund and the government-wide statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between governmental funds and governmental activities.

The governmental fund financial statements can be found on pages 9 and 10 of this report.

Notes to the Financial Statements: The notes to the financial statements provide additional disclosure information that is essential for a full understanding of the information provided in the government-wide and fund financial statements.

Required Supplementary Information: In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information detailing a comparison of the Library's budget as compared to actual results for the fiscal year ended June 30, 2025. Required supplementary information can be found on pages 27-29 of this report.

Government-Wide Financial Analysis

In accordance with the GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, the Library presents the following financial analysis:

Statement of Net Position			
As of June 30, 2025 and 2024			
	<u>2025</u>	<u>2024</u>	<u>% Change</u>
Current and other assets	\$ 1,275,569	\$ 1,172,471	8.79%
Long-term assets			
Capital assets	<u>931,017</u>	<u>987,866</u>	-5.75%
Total assets	2,206,586	2,160,337	2.14%
Deferred Outflows of resources			
Deferred charges - pensions	798,068	1,185,788	-32.70%
Deferred charges - OPEB	<u>250,254</u>	<u>413,071</u>	-39.42%
Total deferred outflows	1,048,322	1,598,859	-34.43%
Current liabilities	421,468	248,876	69.35%
Long-term liabilities	<u>2,408,607</u>	<u>3,254,752</u>	-26.00%
Total liabilities	2,830,075	3,503,628	-19.22%
Deferred inflows of resources			
Deferred charges - pension	194,265	380,072	-48.89%
Deferred charges - OPEB	<u>236,745</u>	<u>623,875</u>	-62.05%
Total deferred inflows	431,010	1,003,947	-57.07%
Net position			
Net investment in capital assets	882,297	867,090	1.75%
Unrestricted	<u>(888,474)</u>	<u>(2,274,408)</u>	-60.94%
Total net position	<u>\$ (6,177)</u>	<u>\$ (1,407,318)</u>	-99.56%

Government-Wide Financial Analysis: (Continued)

Net position may serve over time as useful indicator of the Library's financial position. In the case of the Library, liabilities and deferred inflows exceeded assets and deferred outflows by \$6,177 at the close of the most recent fiscal year. Of this amount, \$882,297 of the Library's net position reflects its investment in capital assets, net of related debt. Details on capital assets may be found in note 7. The Library has long-term obligations for pension, other post-employment benefits (OPEB), and compensated absences. Details on these obligations may be found in note 8. Details of pension and OPEB plans may be found in notes 10 and 11.

Statement of Activities For the Years Ended June 30, 2025 and 2024

	<u>2025</u>	<u>2024</u>	<u>% Change</u>
Revenues:			
Intergovernmental revenue	\$ 10,098,722	\$ 9,674,468	4.20%
Charges for services	189,263	353,200	-86.62%
Other	234,603	67,743	71.12%
Total revenues	<u>\$ 10,522,588</u>	<u>\$ 10,095,411</u>	4.06%
Expenses:			
Administration	\$ 1,553,756	\$ 1,645,472	-5.90%
Services	7,567,691	7,467,256	1.33%
Total expenses	<u>\$ 9,121,447</u>	<u>\$ 9,112,728</u>	0.10%
Change in net position (deficit)	<u>1,401,141</u>	<u>982,683</u>	29.87%
Net position (deficit) as previously reported July 1	\$ (615,183)	\$ (1,597,866)	-159.74%
Lease assets not recorded in the prior year	43,921	-	
Lease liabilities not recorded in the prior year	(45,022)	-	
Adoption of GASB statement 101	(791,034)	-	
	<u>\$ (1,407,318)</u>	<u>\$ (1,597,866)</u>	
Net position (deficit) June 30	<u><u>\$ (6,177)</u></u>	<u><u>\$ (615,183)</u></u>	-9859.25%

Revenues increased 4.06% in 2025 due to an increase in intergovernmental revenue and other revenue. Overall, library expenses decreased 8.59% in 2025.

Fund Financial Analysis

The focus of the Library's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Library's financial requirements. In particular, fund balances may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. As of the end of the current fiscal year, the Library's governmental funds reported combined ending fund balances of \$985,047, an increase of \$31,030.

Economic Factors and Next Year's Budget

Participating localities along with the Commonwealth of Virginia are the main source of revenue for the Library. Operating costs are allocated to the participating localities on the basis of library materials circulation.

Contacting the Library's Financial Management

This financial report is designed to provide citizens, taxpayers, customers, and creditors with a general overview of the Library's finances and to demonstrate the Library's accountability for the money it receives. Questions concerning this report or requests for additional financial information should be directed to Jerry Carchedi, Business Manager, at 201 East Market Street, Charlottesville, Virginia 22902.

JEFFERSON-MADISON REGIONAL LIBRARY

Statement of Net Position
June 30, 2025

	Governmental Activities
Assets	
Cash and cash equivalents	\$ 867,848
Due from other governments	407,721
Capital assets, net of accumulated depreciation (Note 7)	<u>931,017</u>
Total Assets	\$ <u>2,206,586</u>
Deferred Outflows of Resources	
Deferred outflows related to pensions (Note 10)	\$ 798,068
Deferred outflows related to other postemployment benefits (Note 11)	<u>250,254</u>
Total Deferred Outflows of Resources	\$ <u>1,048,322</u>
Liabilities	
Accounts payable	\$ 98,799
Accrued liabilities	191,721
Compensated absences due within one year (Note 8)	130,948
Lease liability	28,193
SBITA liability	20,527
Compensated absences due in more than one year (Note 8)	960,282
Net pension liability (Notes 8 and 10)	1,276,643
Net other postemployment benefit liability (Notes 8 and 11)	<u>122,962</u>
Total Liabilities	\$ <u>2,830,075</u>
Deferred Inflows of Resources	
Deferred inflows related to pensions (Note 10)	\$ 194,265
Deferred inflows related to other postemployment benefits (Note 11)	<u>236,745</u>
Total Deferred Inflows of Resources	\$ <u>431,010</u>
Net Position (Deficit)	
Net investment in capital assets	\$ 882,297
Unrestricted	<u>(888,474)</u>
Total Net Position (Deficit)	\$ <u>(6,177)</u>

The accompanying notes to financial statements are an integral part of this statement.

JEFFERSON-MADISON REGIONAL LIBRARY

Statement of Activities
For the Year Ended June 30, 2025

Function/Program Activities	Expenses	Program Revenues Charges for Services	Net (Expense) Revenue and Change in Net Assets
Governmental Activities:			
Administration	\$ 1,553,756	\$ -	\$ (1,553,756)
Library services	7,567,691	189,263	(7,378,428)
Total Governmental Activities	\$ 9,121,447	\$ 189,263	\$ (8,932,184)
General Revenues:			
Intergovernmental revenue			\$ 10,098,722
Interest income			81,175
Miscellaneous revenue			153,428
Total General Revenues			\$ 10,333,325
Change in net position			\$ 1,401,141
Net position (deficit) - July 1, 2024 beginning, as originally reported			(615,183)
Restatement			(792,135)
Net position (deficit) - July 1, 2024 beginning, as restated			\$ (1,407,318)
Net position (deficit) - June 30, 2025 ending			\$ (6,177)

The accompanying notes to financial statements are an integral part of this statement.

JEFFERSON-MADISON REGIONAL LIBRARY

Balance Sheet
Governmental Funds
June 30, 2025

	<u>General Fund</u>	<u>Equipment Fund</u>	<u>Other Grants</u>	<u>CACF Fund</u>	<u>Total Governmental Funds</u>
Assets					
Cash and short-term investments	\$ 342,071	\$ 357,474	\$ 3,616	\$ 164,687	\$ 867,848
Due from other governments	407,721	-	-	-	407,721
Total assets	<u>\$ 749,792</u>	<u>\$ 357,474</u>	<u>\$ 3,616</u>	<u>\$ 164,687</u>	<u>\$ 1,275,569</u>
Liabilities					
Accounts payable	\$ 98,799	\$ -	\$ -	\$ -	\$ 98,799
Accrued liabilities	191,721	-	-	-	191,721
Total liabilities	<u>\$ 290,520</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 290,520</u>
Fund Balance					
Committed	\$ -	\$ 341,832	\$ 3,616	\$ 164,687	\$ 510,135
Assigned	2,073	15,642	-	-	17,715
Unassigned	457,199	-	-	-	457,199
Total fund balance	<u>\$ 459,272</u>	<u>\$ 357,474</u>	<u>\$ 3,616</u>	<u>\$ 164,687</u>	<u>\$ 985,049</u>
Total Liabilities and Fund Balance	<u><u>\$ 749,792</u></u>	<u><u>\$ 357,474</u></u>	<u><u>\$ 3,616</u></u>	<u><u>\$ 164,687</u></u>	<u><u>\$ 1,275,569</u></u>

Reconciliation of the Balance Sheet to the Statement of Net Position (Deficit):

Total fund balance per Balance Sheet for governmental funds	\$ 985,049
Amounts reported for governmental activities are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in governmental funds	931,017
Financial statement elements related to pensions and other postemployment benefits are applicable to future periods and, therefore, are not reported in funds.	
Deferred outflows of resources related to:	
Pensions	798,068
Other post employment benefits	250,254
Deferred inflows of resources related to:	
Pensions	(194,265)
Other post employment benefits	(236,745)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in governmental funds.	
Compensated absences	(1,091,230)
Lease liability	(28,193)
SBITA liability	(20,527)
Net pension liability	(1,276,643)
Net other postemployment benefit liability	<u>(122,962)</u>
Net position (deficit) of governmental activities	<u><u>\$ (6,177)</u></u>

The accompanying notes to financial statements are an integral part of this statement.

JEFFERSON-MADISON REGIONAL LIBRARY

Statement of Revenues, Expenditures, and Changes in Fund Balance
Governmental Funds
For the Year Ended June 30, 2025

	<u>General Fund</u>	<u>Equipment Fund</u>	<u>Other Grants</u>	<u>CACF Fund</u>	<u>Total Governmental Funds</u>
Revenues:					
Intergovernmental revenues:					
Revenue from the Commonwealth of Virginia	\$ 1,124,656	\$ -	\$ -	\$ -	\$ 1,124,656
Local government contributions:					
City of Charlottesville	2,227,365	-	-	-	2,227,365
County of Albemarle	5,503,305	-	-	-	5,503,305
County of Greene	427,924	-	-	-	427,924
County of Louisa	432,957	-	-	-	432,957
County of Nelson	382,515	-	-	-	382,515
Charges for services	-	189,263	-	-	189,263
Other revenues	120,219	286	-	114,100	234,605
Total revenues	\$ <u>10,218,941</u>	\$ <u>189,549</u>	\$ <u>-</u>	\$ <u>114,100</u>	\$ <u>10,522,590</u>
Expenditures:					
Salaries and employee related benefits	\$ 6,869,320	\$ -	\$ -	\$ -	\$ 6,869,320
Supplies and materials	983,604	199,702	1,508	95,644	1,280,458
Contractual services	1,607,956	62,414	-	-	1,670,370
Repairs and maintenance	49,572	5,355	-	-	54,927
Capital outlay	86,318	-	-	-	86,318
Other operating expenses	547,880	-	-	-	547,880
Less open encumbrances	(2,073)	(15,642)	-	-	(17,715)
Total expenditures	\$ <u>10,142,577</u>	\$ <u>251,829</u>	\$ <u>1,508</u>	\$ <u>95,644</u>	\$ <u>10,491,558</u>
Total change in fund balances	\$ 76,364	\$ (62,280)	\$ (1,508)	\$ 18,456	\$ 31,032
Fund Balance - July 1, 2024	<u>382,908</u>	<u>419,754</u>	<u>5,124</u>	<u>146,231</u>	<u>954,017</u>
Fund Balance - June 30, 2025	\$ <u>459,272</u>	\$ <u>357,474</u>	\$ <u>3,616</u>	\$ <u>164,687</u>	\$ <u>985,049</u>
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance to the Statement of Activities					
Net change in fund balance - governmental funds				\$	31,032
Amounts reported for governmental activities in the statement of activities are different because:					
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the detail of items supporting this adjustment.					
Depreciation					(589,519)
Capital outlay					525,281
The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.					
Principal repayments:					
Lease liability					20,170
SBITA liability					60,376
Financial statement elements related to pensions and other postemployment benefits are applicable to future periods and, therefore, are not reported in funds.					
Deferred outflows of resources related to:					
Pensions					(387,721)
Other post employment benefits					(162,817)
Deferred inflows of resources related to:					
Pensions					185,807
Other post employment benefits					387,130
Net pension liability					1,289,987
Net other postemployment benefit liability					88,095
Some expenses recorded in the Statement of Activities do not require use of current financial resources and, therefore, are not reported as expenditures in governmental funds.					
Compensated absences					(46,680)
Change in Net position (deficit) of Government-wide Activities				\$	<u>1,401,141</u>

The accompanying notes to financial statements are an integral part of this statement.

JEFFERSON-MADISON REGIONAL LIBRARY

Notes to Financial Statements June 30, 2025

Note 1 – Summary of Significant Accounting Policies

Financial Reporting Entity

The Jefferson-Madison Regional Library (the “Library”) is a joint venture operated in accordance with a regional library agreement among the City of Charlottesville, Virginia (the “City”) and the Virginia counties of Albemarle, Greene, Louisa, and Nelson (the “Counties”). These participating localities along with the Commonwealth of Virginia are the main source of revenue for the Library. Operating costs are allocated to the participating localities on the basis of library materials circulation. The City is the fiscal agent and is responsible for maintaining certain financial records for the Library.

A separate Board of Trustees governs the Library. Designation of management and accountability for fiscal matters rests with the Library’s Board of Trustees. The Library formulates and approves its own budget. There are no direct or indirect liabilities borne by the Counties or the City for the operation of the Library.

The Library is a jointly governed organization. All activities for which the Library is financially accountable have been incorporated in the Library’s reporting entity.

Basis of presentation

Government-wide and Fund Financial Statements

The basic financial statements include both government-wide (based on the Library as a whole) and fund financial statements. Both the government-wide and fund financial statements (within the basic financial statements) categorize primary activities as governmental in nature. In the government-wide statement of net position, the governmental activities column (i) is presented on an aggregated basis, and (ii) is reflected on a full accrual basis, using the economic resources measurement focus, which incorporates long-term assets and receivables as well as long-term debt and obligations. This presentation provides valuable information that can be analyzed and compared (between years and between governments) to enhance the usefulness of the information.

The government-wide statement of activities reflects both the gross and net cost per functional category (library services, etc.) that are otherwise being supported by general government revenues (certain intergovernmental revenues, interest, etc.). The statement of activities reduces gross expenses (including depreciation) by directly related program revenues and contributions.

Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and contributions that are restricted to meeting the operation or capital requirement of a particular function or segment. Items not specifically restricted to the various programs are reported as general revenues. The Library does not allocate indirect expenses.

In the fund financial statements, financial transactions, and accounts of the Library are organized on the basis of funds. The operation of each fund is considered to be an independent fiscal and separate accounting entity, with a self-balancing set of accounts recording cash and/or other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The fund financial statements focus on individual major funds. GAAP sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds.

Notes to Financial Statements
June 30, 2025 (Continued)

Note 1 – Summary of Significant Accounting Policies: (Continued)

Basis of presentation: (Continued)

Government-wide and Fund Financial Statements: (Continued)

All of the Library's funds are considered major for financial reporting purposes. The fund financial statements are presented using the current financial resources measurement focus and modified accrual basis of accounting. This is the manner in which these funds are normally budgeted. Since the governmental fund financial statements are presented on a different measurement focus and basis of accounting than the government-wide financial statements' governmental activities column, a reconciliation is presented which briefly explains the adjustments necessary to reconcile the fund financial statements to the governmental activities column of the government-wide financial statements.

The operations of the Library are recorded in the following major governmental funds:

The *General Fund* is the general operating fund of the Library and is used to account for all of the Library's expendable non-capital financial resources and related liabilities.

The *Equipment Fund* is a special revenue fund that generates revenues from fees and fines collected from the use of library materials and equipment. The revenue is used to support the orderly operation, maintenance, and replacement of library equipment.

The *Other Grants Fund* is a compilation of all individual grants (other than the CACF Fund) that have been expended during the fiscal year.

The *CACF Fund* is a special revenue fund created to track receipt and use of donations held at the Charlottesville Area Community Foundation.

Basis of accounting

The governmental funds financial statements are reported on the flow of current financial resources measurement focus and the modified accrual basis of accounting wherein the focus is on the determination and changes in, financial position and only current assets and current liabilities are included on the balance sheet. Revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the fiscal period. Revenues are generally considered available if received within two months after the fiscal year-end. Intergovernmental revenues are recorded when all eligibility requirements are met and funds are considered available. Expenditures are recorded when the related liability is incurred, except for certain long-term obligations when the liability and expenditure are recorded when amounts are due to be payable.

The government-wide financial statements (i.e., Statement of Net Position and Statement of Activities) are reported and accounted for on the economic resources measurement focus and the accrual basis of accounting, which include all assets and liabilities associated with the Library. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Revenues from non-exchange transactions, in which the Library receives value without directly giving equal value in exchange, such as donations, are recognized in the fiscal year in which all eligibility requirements have been satisfied. Non-monetary donations, such as program supplies, are not recorded.

Notes to Financial Statements
June 30, 2025 (Continued)

Note 1 – Summary of Significant Accounting Policies: (Continued)

Capital assets

Capital assets include substantially all furniture, equipment, and vehicles having a minimum useful life of three years and having a cost of more than \$5,000. Library book purchases for each year are capitalized as one individual addition. Capital assets, which are used for general governmental purposes, are accounted for and reported in the government-wide financial statements. The buildings associated with the various Library branches are owned by the participating localities, and therefore are not recorded as Library capital assets.

Capital assets are stated at historical cost, estimated historical cost based on appraisals, or on other acceptable methods when historical cost is not available (except for intangible right-to-use lease assets (lease assets and subscription assets), the measurement of which is discussed in more detail below. Donated fixed assets are stated at their acquisition value as of the date of the donation. Accumulated depreciation is reported over the estimated useful lives (books, 4 years; computers, 3 years; furniture and equipment, 10 years; vehicles, 5 years; and lease assets, for shorter of the term of the lease or the useful life of the underlying asset) using the straight-line method annually. Lease assets represent copiers recorded at the present value of payments expected to be made (less any lease incentive) and are amortized over 48 months using the straight line method.

Leases and Subscription-Based IT Arrangements

The Library leases various assets requiring recognition. A lease is a contract that conveys control of the right to use another entity's nonfinancial asset. Lease recognition does not apply to short-term leases, contracts that transfer ownership, leases of assets that are investments, or certain regulated leases. A SBITA is defined as a contract that conveys control of the right to use another party's (a SBITA vendor's) information technology (IT) software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction.

Lessee

The Library recognizes lease liabilities and intangible right-to-use lease assets (lease assets) with an initial value of \$5,000, individually or in the aggregate in the government-wide financial statements. At the commencement of the lease, the lease liability is measured at the present value of payments expected to be made during the lease term (less any lease incentives). The lease liability is reduced by the principal portion of payments made. The lease asset is measured at the initial amount of the lease liability, plus any payments made to the lessor at or before the commencement of the lease term and certain direct costs. The lease asset is amortized over the shorter of the lease term or the useful life of the underlying asset.

Subscriptions

The Library recognizes intangible right-to-use subscription assets (subscription assets) and corresponding subscription liabilities with an initial value of \$5,000, individually or in the aggregate, in the government-wide financial statements. At the commencement of the subscription, the subscription liability is measured at the present value of payments expected to be made during the subscription liability term (less any contract incentives). Subsequently, the subscription liability is reduced by the principal portion of subscription payments made. The subscription asset is measured at the initial amount of the subscription liability, adjusted for subscription payments made at or before commencement of the subscription term, and capitalizable implementation costs, less any incentives received. Subsequently, the subscription asset is amortized over the shorter of the subscription term or the useful life of the underlying IT asset.

Notes to Financial Statements
June 30, 2025 (Continued)

Note 1 – Summary of Significant Accounting Policies: (Continued)

Leases and Subscription-Based IT Arrangements (Continued)

Key Estimates and Judgments

Lease and subscription-based IT arrangement accounting includes estimates and judgments for determining the (1) rate used to discount the expected lease and subscription payments to present value, (2) lease and subscription term, and (3) lease and subscription payments.

- The Library uses the interest rate stated in lease or subscription contracts. When the interest rate is not provided or the implicit rate cannot be readily determined, the Library uses its estimated incremental borrowing rate as the discount rate for leases and subscriptions.
- The lease and subscriptions term includes the noncancellable period of the lease or subscription and certain periods covered by options to extend to reflect how long the lease or subscription is expected to be in effect, with terms and conditions varying by the type of underlying asset.
- Fixed and certain variable payments as well as lease or subscription incentives and certain other payments are included in the measurement of the lease liability (lessee).

The Library monitors changes in circumstances that would require a remeasurement or modification of its leases. The Library will remeasure the lease asset and liability (lessee) if certain changes occur that are expected to significantly affect the amount of the lease liability or subscription liability.

Compensated absences

The library recognizes a liability for compensated absences for leave time that (1) has been earned for services previously rendered by employees, (2) accumulates and is allowed to be carried over to subsequent years, and (3) is more likely than not to be used as time off or settled (for example paid in cash to the employee or payment to an employee flex spending account) during or upon separation from employment. Based on the criteria listed, two types of leave qualify for liability recognition for compensated absences – vacation and sick leave. The liability for compensated absences is reported as incurred in the government-wide and proprietary fund financial statements. A liability for compensated absences is recorded in the governmental funds only if the liability has matured because of employee resignations or retirements. The liability for compensated absences includes salary-related benefits, where applicable.

Vacation

The library's policy permits employees to accumulate earned but unused vacation benefits, which are eligible for payment at the employee's current pay rate upon separation from employment.

Sick Leave

The library's policy permits employees to accumulate earned but unused sick leave. All sick leave lapses when employees leave the employ of the library and, upon separation from service, no monetary obligation exists. However, a liability for estimated value of sick leave that will be used by employees as time off is included in the liability for compensated absences.

Notes to Financial Statements
June 30, 2025 (Continued)

Note 1 – Summary of Significant Accounting Policies: (Continued)

Internal and intra-entity activity

In the process of aggregating data for the statement of net position and the statement of activities, some amounts reported as interfund activity and balances in the funds have been eliminated or reclassified. Eliminations are made in the Statement of Net Position to minimize the “grossing-up” effect on assets and liabilities within the governmental activities’ column. Amounts reported in the funds as interfund receivables and payables are eliminated in the governmental activities’ column of the government-wide financial statements. Payments from a fund receiving revenue to a fund through which the revenue is to be expended are reported as operating transfers.

Use of Estimates

Management uses estimates and assumptions in preparing its financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent liabilities and reported revenues, expenditures, and expenses. Actual results could differ from those estimates.

Deferred outflows/inflows of resources

In addition to assets, the Statement of Net Position includes a separate section for deferred outflows of resources. Deferred outflows of resources represent a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditures) until then. Deferred outflows are recognized for pension and other postemployment benefits.

Deferred outflows/inflows of resources (Continued)

In addition to liabilities, the Statement of Net Position includes a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net assets that applies to future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. Deferred inflows are recognized for pension and other postemployment benefits.

Pension and Other Postemployment Benefits

Employees of the Library participate in the City of Charlottesville’s defined benefit and defined contribution retirement plans and Other Postemployment Benefits (“OPEB”) plan. Net pension liability, other postemployment benefits liability, deferred outflows of resources, and deferred inflows of resources are measured using actuarial methods. Pension expense for the defined benefit plan is equal to the changes in net pension liability, deferred outflows and deferred inflows of resources related to pension obligations. Similarly, OPEB expense is equal to the change in net OPEB liability, deferred outflows, and deferred inflows of resources related to OPEB obligations. Details of the Library’s retirement plans are included in Note 10. Details of the Library’s other postemployment benefits plan are included in Note 11.

Notes to Financial Statements
June 30, 2025 (Continued)

Note 2 – Net Position/Fund Balance

Net position in government-wide financial statements is classified as net investment in capital assets, restricted, and unrestricted. Restricted net position represents constraints on resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through state statute.

In governmental fund types, the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources is called “fund balance.” The Library’s governmental funds report the following categories of fund balance, based on the nature of any limitations requiring the use of resources for specific purposes:

Nonspendable Fund Balance – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The Library does not have any nonspendable fund balances at June 30, 2024.

Restricted Fund Balance – This classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law. The Library does not have any restricted fund balances at June 30, 2025.

Committed Fund Balance – Amounts constrained to specific purposes by formal action (adoption of an ordinance) by the government’s highest level of decision-making authority (Board of Trustees). Committed amounts do not lapse nor can they be used for any other purpose unless the government takes the same level of action (adoption of another ordinance) to remove or change the constraint. The Library had \$341,831 committed in the equipment fund at June 30, 2025 to be used for future equipment needs. The Library had \$164,687 committed in the CACF Fund to be used for future needs. The library had \$3,616 committed from other grants to be used for future needs.

Assigned Fund Balance – Assigned items represent the Library’s intent to use certain resources for assigned purposes. Fund balances are assigned by resolution of the Board of Trustees. Fund balances in the equipment fund are automatically assigned if they are not committed, restricted, or non-spendable. At June 30, 2025, the Library had a total of \$17,716 assigned to cover encumbrances at year end.

Unassigned Fund Balance – The portion of the General Fund balance that has not been restricted, committed, or assigned to specific purposes or other funds. At June 30, 2025, the Library had a total of \$457,197 in the general fund unassigned.

The Library has a revenue spending policy that provides guidance for programs with multiple revenue sources. The Library will use resources in the following hierarchy: bond proceeds, federal funds, state funds, local non-Library funds, Library funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance, and lastly unassigned fund balance. The library director has the authority to deviate from this policy if it is the best interest of the Library.

Notes to Financial Statements
June 30, 2025 (Continued)

Note 3 – Cash and Cash Equivalents

The Library's cash and cash equivalents are commingled with the City's for investment purposes and, as such, the Library follows the City's deposit policy. The City is authorized to hold cash and cash equivalents, including cash on hand, checking and savings accounts, certificates of deposit, repurchase agreements, and banker's acceptances. Because the Library's funds are commingled with the City's, specific information relating to the Library's balances by types and custodial credit risk classifications is not available. Refer to the City's 2025 Annual Comprehensive Financial Report for further information on cash and cash equivalents managed by the City.

Note 4 – Related-party Transactions

The Library has entered into lease agreements with the City of Charlottesville and Albemarle County for its regional offices. Rent is paid monthly and annually and totaled \$880,536 for the year ended June 30, 2025. Reference Note 9 for additional details.

Note 5 – Reversion to Participating Localities

The regional library agreement limits the amount of year end unrestricted fund balance that can be retained in the General Fund by the Library to 5% of the total operating budget. Funds accumulated in excess of the 5% limit must be returned to each of the participating localities on the same basis their contributions were determined. There were no accumulated funds in excess of the 5% limit as of June 30, 2025.

Note 6 – Termination of the Regional Library Agreement

In the event any participating locality determines to dissolve the regional library agreement as provided by the Code of Virginia, Section 42.1-42, as amended, the distribution or allocation of buildings, books, furnishings, and equipment shall be negotiated by a joint committee appointed by all the participating localities. However, any library books or other media permanently assigned to any particular local collection at the time negotiation for dissolution begins, shall remain in the locality responsible for that local collection for its use or disposal.

JEFFERSON-MADISON REGIONAL LIBRARY

Notes to Financial Statements
June 30, 2025 (Continued)

Note 7 – Capital Assets

A summary of changes in property and equipment follows:

	Balance June 30, 2024	Adjustments	Additions	Deletions	Balance June 30, 2025
Capital assets being depreciated:					
Furniture and equipment	\$ 188,617	\$ -	\$ -	\$ -	\$ 188,617
Computers	91,564	-	-	-	91,564
Books	5,971,589	-	422,880	(684,510)	5,709,959
Vehicles	444,804	-	86,318	-	531,122
Copier leases	10,547	70,370	-	-	80,917
Subscription asset	196,384	-	16,083	-	212,467
Total capital assets being depreciated	<u>\$ 6,903,505</u>	<u>\$ 70,370</u>	<u>\$ 525,281</u>	<u>\$ (684,510)</u>	<u>\$ 6,814,646</u>
Less accumulated depreciation for:					
Furniture and equipment	\$ 165,127	\$ -	\$ 3,896	\$ -	\$ 169,023
Computers	91,564	-	-	-	91,564
Books	5,265,240	-	462,852	(684,510)	5,043,582
Vehicles	309,371	-	29,872	-	339,243
Copier leases	7,251	26,449	20,888	-	54,588
Subscription asset	113,618	-	72,011	-	185,629
Total accumulated depreciation	<u>\$ 5,952,171</u>	<u>\$ 26,449</u>	<u>\$ 589,519</u>	<u>\$ (684,510)</u>	<u>\$ 5,883,629</u>
Total capital assets, net	<u>\$ 951,334</u>	<u>\$ 43,921</u>	<u>\$ (64,238)</u>	<u>\$ -</u>	<u>\$ 931,017</u>

Depreciation expense of \$589,519 is included in Library Services in the Statement of Activities.

Notes to Financial Statements
June 30, 2025 (Continued)

Note 8 – Long-term Obligations

A summary of changes in long-term obligations follows:

	Balance June 30, 2024	Adjustments	Increase	Decrease	Balance June 30, 2025	Due Within One Year
Pension liability	\$ 2,566,630	\$ -	\$ -	\$ 1,289,987	\$ 1,276,643	-
OPEB liability	211,057	-	-	88,095	122,962	-
Lease liability	3,341	45,022	-	20,170	28,193	-
Subscription liability	80,903	-	-	60,376	20,527	-
Compensated absences	253,515	791,035	208,910	162,230	1,091,230	130,948
	<u>\$ 3,115,446</u>	<u>\$ 836,057</u>	<u>\$ 208,910</u>	<u>\$ 1,620,858</u>	<u>\$ 2,539,555</u>	<u>\$ 130,948</u>

Compensated absences and other liabilities are liquidated by the General Fund.

Note 9 – Commitments and Contingencies

The Library is a lessee under a lease related to the Northside Branch Library. Rental expense for this lease is adjusted annually for CPI for five years as stated in the lease agreement that expired on June 30, 2020. The lease will be renewed automatically for subsequent one-year terms until a new lease is executed or the agreement is terminated. As of the report date, the Library has not executed a new agreement. Rent expense for the lease agreement for the 2025 fiscal year was approximately \$73,378 per month and will be approximately \$75,149 per month for 2026 fiscal year.

Additionally, per the amended Jefferson-Madison Regional Library agreement, the Library makes annual payments to the City of Charlottesville and Albemarle County for office space in the Central branch used primarily for regional activities. Rental expense under this agreement was \$10,700 to each jurisdiction for the year ended June 30, 2025.

Future minimum lease payments under existing leases are \$901,786 through June 30, 2025.

Note 10 – Retirement Plan

City of Charlottesville Supplemental Retirement or Pension Plan

Plan description – The Library is included in the City’s Pension Plan. The City administers the Pension Plan, a single-employer defined benefit plan for general and public safety employees of the primary government and two other jointly governed entities, including the Library. The Pension Plan provides retirement and disability benefits to eligible plan members and their beneficiaries. The plan is governed by City Council, as provided in Article II, IV, and V of Chapter 19 of the City Code, 1990, as amended, of the City of Charlottesville and is an irrevocable trust fund. City Council may amend benefits and other plan provisions and is responsible for the management of plan assets. The Plan does not provide automatic annual increases (Cost-of-Living Adjustment) in benefits. The Pension Plan is considered a part of the City’s Reporting Entity and is included in the City’s financial statements as the Pension Trust Fund. There is no separately issued City Supplementary Retirement or Pension Plan report.

Notes to Financial Statements
June 30, 2025 (Continued)

Note 10 – Retirement Plan: (Continued)

City of Charlottesville Supplemental Retirement or Pension Plan (Continued)

The Pension Plan covers all regular employees that work at least half time for at least 36 weeks per year. Employer contribution is determined annually based on actuarial valuation data. Plan members are entitled to an annual retirement benefit, payable monthly for life. Employees hired before July 1, 2012, and employees hired on or after July 1, 2012, and employees hired on or after July 1, 2017 have different pension provisions and employee contribution rates as follows:

General Employees' Pension Plan – Normal Retirement Benefit			
	Before July 1, 2012	On or after July 1, 2012	On or after July 1, 2017
Normal Retirement Age	Age 65 with 5 years of service	Age 65 with 5 years of service	Age 65 with 5 years of service
Early Retirement Age (1/2% reduction for each month the actual retirement date is less than 30 years)	Age 55 with 5 years of service Age 50 with 30 years of service	Age 60 with 5 years of service Age 60 with 30 years of service	Age 60 with 5 years of service Age 60 with 30 years of service
Vesting	5 years of service	5 years of service	5 years of service
Employee Contribution for Pension and OPEB Plans	1% of base salary	3% of base salary	5% of base salary
Pension Benefit Formula	Average Final Compensation ("AFC") x 1.6% x years of creditable service	AFC x 1.6% x years of creditable service	AFC x 1.6% x years of creditable service
Years to Calculate AFC	3 years	5 years	5 years

The Library's participation in the Pension Plan consists of the following at June 30, 2025, according to the most recent actuarial valuation report:

Retirees and beneficiaries currently receiving benefits	50
Vested terminated employees	10
Current employees:	
Vested	15
Non-vested	-
	<hr/>
Total	<u>75</u>

Notes to Financial Statements
June 30, 2025 (Continued)

Note 10 – Retirement Plan: (Continued)

City of Charlottesville Supplemental Retirement or Pension Plan: (Continued)

Contributions – The contribution requirements for plan members, including Library employees, are established and may be amended by Charlottesville City Council. Plan members hired before July 1, 2012 are required to contribute 1% of base pay, plan members hired on or after July 1, 2012 must contribute 3% of base pay, and plan members hired on or after July 1, 2017 must contribute 5% of base pay (annual covered salary) for pension plans. The Library’s contribution rates are actuarially determined and consist of current costs plus amortization of prior service costs. The contribution rates for 2025 are based on the July 1, 2023 actuarial report. The contribution rate for 2025 was 21.10%.

Net Pension Liability – The Library’s net pension liability was measured as of June 30, 2024. The total pension liability used to calculate the net position liability was determined by an actuarial valuation performed as of June 30, 2023 using updated actuarial assumptions applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2024.

Actuarial methods and assumptions – The actuarial determined contribution (ADC) for the plan was determined as part of the July 1, 2024, actuarial valuation using the following methods and assumptions:

Method	Assumption
Actuarial cost method	Entry age normal
Amortization method	Level percent of payroll
Amortization period remaining	20 years
Asset valuation method	4-year smoothed market
Investment return, including inflation	7.50%
Projected salary increases	Range 2.5%-5.5%
Assumed inflation rate	2.5% per annum, compounded annually
Cost of living adjustment, ad hoc	1.0% per year

Mortality rates – Healthy lives – RP-2000 table, fully generational, projected with scale AA; Disabled lives – RP-2000 table, fully generational, projected with scale AA, set forward 5 years for males and females.

Notes to Financial Statements
June 30, 2025 (Continued)

Note 10 – Retirement Plan: (Continued)

City of Charlottesville Supplemental Retirement or Pension Plan: (Continued)

Long-term Expected Rate of Return – The investment return of the trust fund (i.e. total return including both realized and unrealized gains and losses) based on the market value of assets for the fiscal year ended June 30, 2025 was 11.65%. The investment return on the smoothed value of assets (actuarial value of assets) was 5.61%. The expected rate of return was 7.50%. The actuarial value of net assets, which is used to determine the City’s contribution rate for the following fiscal year, is determined using a method that is designed to smooth the impact of market fluctuations. Unlike the market value, which immediately reflects all investment gains and losses during the year, the smoothed fair value recognizes annual appreciation and depreciation over a four-year period.

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Domestic Equity:		
Large Cap	30.00%	9.70%
Mid Cap	12.50%	9.10%
Small Cap	7.50%	7.70%
International Equity	10.00%	5.60%
Emerging Equity	5.00%	6.90%
Real Estate	10.00%	3.90%
Farmland	5.00%	8.60%
Fixed Income	20.00%	0.80%
Total	<u>100.00%</u>	<u>11.30%</u>

Sensitivity of the Net Pension Liability to Changes in the Discount Rate—The table below presents the net pension liability for the City calculated using the discount rate of 7.5%, as well as what it would be at a discount rate 1% lower and 1% higher.

	<u>1% Lower 6.5%</u>	<u>Current Discount Rate 7.5%</u>	<u>1% Higher 8.5%</u>
Net Pension Liability	\$ <u>1,744,693</u>	\$ <u>1,276,643</u>	\$ <u>884,656</u>

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions – Pension plan changes for measurement date June 30, 2024 are presented on the fiscal year 2024 Statement of Net Position. The net pension liability was measured at June 30, 2024 and the total pension liability used to calculate the net pension liability was determined using an actuarial valuation performed as of June 30, 2024, using actuarial assumptions applied to all periods included in the measurement and rolled forward to the measurement date. Net pension expense for the year ended June 30, 2025 was (\$261,597.)

Notes to Financial Statements
June 30, 2025 (Continued)

Note 10 – Retirement Plan: (Continued)

City of Charlottesville Supplemental Retirement or Pension Plan: (Continued)

The Library reported deferred outflows and deferred inflows of resources related to pensions from the following sources at June 30, 2025:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Prior years difference between expected and actual experience	\$ 591,878	\$ (1,092,359)
Prior years changes in proportion and difference between contributions	(1,295,445)	(706,851)
Prior years impact of change in proportion on beginning NPL	1,372,970	2,250,782
Prior years difference between expected and actual investment earnings	1,213,887	851,512
Prior years change in assumptions	634,993	-
Prior years amortization	(1,748,419)	(923,012)
Current year amortization	(337,882)	(170,765)
Differences between expected and actual experience	236,238	-
Impact of change in proportion on beginning NPL	-	1,100,440
Differences between expected and actual investment earnings	-	130,761
Changes in proportion and difference between employer contribution and proportionate share of contribution	(286,499)	(1,246,243)
Employer contributions subsequent to measurement	416,347	-
Total	<u>\$ 798,068</u>	<u>\$ 194,265</u>

Deferred inflows and outflows of resources of \$416,347 of pension plan contributions for the period of July 1, 2024 to June 30, 2025, are subsequent to the measurement date. These contributions will be recognized as a reduction of the net pension liability in the following fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be amortized over a four-year period as pension expense of follows:

<u>Year Ending June 30:</u>		
2025	\$	46,864
2026		46,864
2027		46,864
2028		46,864
Total	\$	<u>187,456</u>

Notes to Financial Statements
June 30, 2025 (Continued)

Note 10 – Retirement Plan: (Continued)

City of Charlottesville Supplemental Retirement or Pension Plan: (Continued)

The net pension liability at the measurement date of June 30, 2024:

	<u>Net Pension Liability</u>
Balances at June 30, 2023	\$ 2,566,630
Employer contributions	(415,924)
Change in expense	(671,727)
Change in deferred outflows of resources	(388,143)
Change in deferred inflows of resources	<u>185,807</u>
Balance at June 30, 2024	<u>\$ 1,276,643</u>

Note 11 – Other Postemployment Benefits (OPEB) Obligations

Plan description – The City provides medical, dental and life insurance coverage for eligible Pension Plan members that elect to participate. Vested employees who separate service with the City before pension benefits are received are not eligible for OPEB benefits. The City administers the plan as part of the City’s benefit program. City Council may amend benefits for current and future retirees and are responsible for the management of the assets. Vested employees who separate service with the City before pension benefits are received are not eligible for OPEB benefits. The City administers the plan as part of the City’s benefit program. City Council may amend benefits for current and future retirees and are responsible for the management of the assets. The OPEB Trust is considered a part of the City’s Reporting Entity and is included in the City’s financial statements as the Pension Trust Fund. There is no separately issued City other postemployment benefits report.

OPEB Plan Benefits		
	Before July 1, 2012	On or after July 1, 2012
Medical and Dental coverage	<p>Must have 5 years of creditable service. Under Age 65: Can continue to participate in Health Care Program. Over Age 65: Participates in program that provides Medicare Supplementary Insurance and certain wellness benefits.</p>	<p>Must have 10 years of creditable service. Under Age 65: Can continue to participate in Health Care Program. Health and dental coverage end at Medicare eligibility age.</p>
Life Insurance	<p>Must have 5 years of creditable service. Two times annual salary reduced 2% per month until benefit reaches the final annual salary.</p>	<p>Must have 10 years of creditable service. Two times annual salary reduced 25% per year unit benefit reaches 50% of final annual salary.</p>

Notes to Financial Statements
June 30, 2025 (Continued)

Note 11 – Other Postemployment Benefits (OPEB) Obligations: (Continued)

Members in the City’s OPEB Plan consists of the following at June 30, 2025, the date of the most recent actuarial valuation report:

	Members
Inactive plan members or beneficiaries currently receiving benefit payments	49
Active plan members	104
Total	153

Funding Policy – The contribution requirements for current and future Pension Plan members are established and may be amended by City Council. The city contribution is determined annually by City Council. Pension Plan members hired before December 3, 2002, received 100% of the city contribution towards the cost of medical and dental insurance. For Pension Plan Members hired on or after December 3, 2002, the city contribution toward the cost of medical and dental insurance is pro-rated based on vesting requirements and years of creditable service. Pension Plan members must pay for family members at their own expense. Surviving spouses of Pension Plan members may elect to continue health care benefits at their own expense. Life insurance is provided at no direct cost to the plan members. Defined Contribution Plan senior management is eligible for the same OPEB benefits as Pension Plan members. The contribution rates for 2025 are based on the July 1, 2023, actuarial report. The general employee contribution rate is 2.48%.

Actuarial methods and assumptions – The annual required contribution (ARC) for the plan was determined as part of the July 1, 2024 actuarial valuation using the following methods and assumptions:

Method	Assumption
Actuarial cost method	Entry Age Normal
Amortization method	Level percent of payroll
Amortization period	18 years, closed
Asset valuation method	4 year smoothed market
Investment return including inflation	7.5%
Projected salary increases	Range 2.0% - 5.0%
Assumed inflation rate	2.0%
Cost of living adjustment	None
Healthcare cost trend rate	Medical trend 5.0-8.0% Dental trend 4.0%

Mortality rates – Healthy lives – RP-2000 table, fully generational, projected with scale AA; Disabled lives-RP-2000 table, fully generational, projected with scale AA, set forward 5 years for males and females.

Notes to Financial Statements
June 30, 2025 (Continued)

Note 11 – Other Postemployment Benefits (OPEB) Obligations: (Continued)

Long-term Expected Rate of Return – The investment return of the trust fund (i.e. total return including both realized and unrealized gains and losses) based on the market value of assets for the fiscal year ended June 30, 2025 was 11.65%. The investment return on the smoothed value of assets (actuarial value of assets) was 7.50%. The expected rate of return was 7.50%. The actuarial value of net assets, which is used to determine the City’s contribution rate for the following fiscal year, is determined using a method that is designed to smooth the impact of market fluctuations. Unlike the market value, which immediately reflects all investment gains and losses during the year, the smoothed fair value recognizes annual appreciation and depreciation over a four-year period.

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Domestic Equity:		
Large Cap	30.00%	9.60%
Mid Cap	12.50%	9.80%
Small Cap	7.50%	8.40%
International Equity	10.00%	5.80%
Emerging Equity	5.00%	7.70%
Real Estate	10.00%	4.40%
Farmland	5.00%	9.80%
Fixed Income	20.00%	0.90%
	<u>100.00%</u>	<u>11.60%</u>
Total	<u>100.00%</u>	<u>11.60%</u>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate – The table below presents the net OPEB liability for the City calculated using the discount rate of 7.5%, as well as what it would be at a discount rate 1% lower and 1% higher.

	<u>1% Lower</u>	<u>Current</u>	<u>1% Higher</u>
	<u>6.5%</u>	<u>Discount Rate</u>	<u>8.5%</u>
		<u>7.5%</u>	
Net OPEB Liability	\$ <u>337,158</u>	\$ <u>122,962</u>	\$ <u>(56,713)</u>

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates – The table below presents the net OPEB liability for the City calculated using the discount rate of 7.5%, as well as what it would be at a discount rate 1% lower and 1% higher.

	<u>1% Lower</u>	<u>Current</u>	<u>1% Higher</u>
	<u>6.5%</u>	<u>Discount Rate</u>	<u>8.5%</u>
		<u>7.5%</u>	
Net OPEB Liability	\$ <u>-27,982</u>	\$ <u>122,962</u>	\$ <u>301,570</u>

Notes to Financial Statements
June 30, 2025 (Continued)

Note 11 – Other Postemployment Benefits (OPEB) Obligations: (Continued)

The net OPEB liability at the measurement date of June 30, 2025:

	Net OPEB Liability
Balances at June 30, 2023	\$ 211,057
Employer contributions	(112,080)
Change in expense	(270,253)
Change in deferred outflows of resources	(92,892)
Change in deferred inflows of resources	387,130
	<hr/>
Balance at June 30, 2024	\$ <u>122,962</u>

The Library reported deferred outflows and deferred inflows of resources related to OPEB from the following sources at June 30, 2025:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Prior years difference between expected and actual experience	\$ 7,585	\$ 913,844
Prior years changes in proportion and difference between contributions	228,896	(1,292,253)
Prior years impact of change in proportion on beginning NPL	99,815	1,160,702
Prior years difference between expected and actual investment earnings	450,343	504,549
Prior years change in assumptions	(302,270)	78,454
Prior years amortization	(183,378)	(741,421)
Current year amortization	(106,768)	(291,733)
Differences between expected and actual experience	74,883	-
Impact of change in proportion on beginning NPL	-	47,780
Differences between expected and actual investment earnings	-	45,841
Change in assumptions	7,134	-
Changes in proportion and difference between employer contribution and proportionate share of contribution	(68,141)	(189,018)
Employer contributions subsequent to measurement	42,155	-
	<hr/>	<hr/>
Total	\$ <u>250,254</u>	\$ <u>236,745</u>

Notes to Financial Statements
June 30, 2025 (Continued)

Note 11 – Other Postemployment Benefits (OPEB) Obligations: (Continued)

Deferred inflows and outflows of resources of \$42,155 result from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2025. Other amounts reported as deferred outflows of resources and deferred outflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ending June 30:</u>		
2024	\$	7,162
2025		7,162
2026		7,162
2027		<u>7,162</u>
Total	\$	<u><u>28,646</u></u>

Note 12 – Lessee Leases

The Library has procured leases for various copiers. These leases are scheduled below. These leases have a period of 48 months. The library recorded its lease activity for these leases at the beginning of Fiscal Year 2024 with the remaining lease value of \$78,101. The leases were recorded at the applicable federal rates as of the lease beginning dates, which was determined to be the best estimate of the incremental borrowing rate when no interest rate was shown on the face of the lease document. The federal rate used was based on the short, medium and long term based on the lease terms.

The copier interest rates were determined to be the present value of the lease payments as opposed to the copier purchase prices at lease inception.

Library copier leases						
Lease Asset Class	Lease Begin Date	Lease End Date	Term (Months)	Monthly Payment	Lease Value	Interest Rate
Copier	10/1/2021	10/1/2025	48	\$ 234	\$ 8,597	0.87%
Copier	2/10/2022	2/9/2026	48	195	7,816	3.85%
Copier	1/17/2023	1/16/2027	48	172	7,678	3.85%
Copier	1/17/2023	1/16/2027	48	172	7,678	3.85%
Copier	3/7/2023	3/6/2027	48	172	7,678	3.85%
Copier	3/7/2023	3/6/2027	48	216	9,603	3.85%
Copier	3/7/2023	3/6/2027	48	172	7,678	3.85%
Copier	3/7/2023	3/6/2027	48	118	5,266	3.85%
Copier	3/7/2023	3/6/2027	48	172	7,678	3.85%
Copier	3/25/2023	3/24/2027	48	189	8,429	3.85%
					<u><u>78,101</u></u>	

Notes to Financial Statements
June 30, 2025 (Continued)

Note 12 – Lessee Leases: (Continued)

At June 30, 2025 the liability of the leases outstanding was \$28,193. Below is a schedule of the future liability.

Schedule of Lease Liability at Fiscal Year End			
Fiscal Year	Principal	Interest	Lease Liability at 6/30
2023	\$ 10,254	\$ 994	\$ 67,847
2024	19,484	2,146	48,363
2025	20,170	1,464	28,193
2026	17,878	881	10,315
2027	10,315	154	-
	<u>\$ 78,101</u>	<u>\$ 5,639</u>	\$

Note 13 – Subscription Based IT Arrangements (SBITA)

The Library has purchased various subscription-based software applications needed for operations. A schedule of these subscriptions is shown below. The longest subscription term has a period of 72 months while the shortest subscription agreement period remaining was 12 months from the SBITA beginning date. The Library recorded its SBITA activity at the beginning of Fiscal Year 2024, with the remaining SBITA value of \$212,467. The SBITA were recorded at the applicable federal interest rate at July 1, 2022, which was determined to be the best estimate of the incremental borrowing rate when no interest rate was shown on the face of the SBITA agreement. The federal rate used was based on the rate as determined by the subscription term . At June 30, 2025 the liability of the SBITA outstanding was \$20,526.

Schedule of SBITA Liability at Fiscal Year End			
Fiscal Year	Principal	Interest	SBITA Liability at 6/30
2023	\$ 72,963	\$ 5,358	\$ 139,504
2024	58,601	3,373	80,903
2025	60,376	1,596	20,527
2026	20,527	115	-
	<u>\$ 212,467</u>	<u>\$ 10,442</u>	\$

Library Subscription Based IT Arrangements (SBITA)						
SBITA Description	SBITA Begin Date	SBITA End Date	Term (Months)	Monthly Payment	SBITA Value	Interest Rate
Host and maintain library catalogue system	11/17/2019	11/16/2025	72	\$ 5,164	\$ 196,384	2.99%
Scholastic database for library patrons	7/1/2018	6/30/2023	60	1,362	16,083	2.99%
					<u>212,467</u>	

Notes to Financial Statements
June 30, 2025 (Continued)

Note 14 – Adoption of Accounting Principle GASB Statement 101 Accounting Changes

The purpose of GASB Statement 101 is to update the recognition and measurement guidance for compensated absences. Per GASB 101, an estimate of Sick Leave earned but not taken, that is likely to be used in the following year must be recognized. Likely to be used is calculated based on the past 5 years of sick leave actually used. Upon retirement, no cash payments are made for unused sick leave.

Note 15 – New Accounting Standards

The Governmental Accounting Standards Board (GASB) has issued the following statements which are not yet effective.

Statement No. 103, *Financial Reporting Model Improvements*, improves key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government’s accountability. The requirements of this Statement are effective of fiscal years beginning after June 15, 2025.

Statement No. 104, *Disclosure of Certain Capital Assets*, requires certain types of assets (lease assets, subscription assets, intangible right-to-use assets, and other intangible assets) to be disclosed separately in the capital asset note disclosures by major class of underlying asset. It also requires additional disclosures for capital assets held for sale. The requirements of this Statement are effective for fiscal years beginning after June 15, 2025.

Implementation Guide No. 2025-1, *Implementation Guidance Update—2025*, effective for fiscal years beginning after June 15, 2025.

Management is currently evaluating the impact these standards will have on the financial statements when adopted.

Note 16 – Net Position (Deficit) at July 1, 2024 Restated

The Net Deficit was restated due to prior year adjustments needed as shown:

	Governmental Funds
	<u> </u>
Net deficit as previously reported at June 30, 2024:	\$ (615,183)
Lease assets not recorded in the prior year	43,921
Lease liabilities not recorded in the prior year	(45,022)
Adoption of GASB statement 101	<u>(791,034)</u>
Net deficit as restated at July 1, 2024:	<u>\$ (1,407,318)</u>

JEFFERSON-MADISON REGIONAL LIBRARY

Statement of Revenues, Expenditures, and Changes in Fund Balance
 Budget versus Actual
 General Fund
 For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance favorable (unfavorable)
	Original	Final		
Revenues:				
Intergovernmental revenues:				
Revenue from the Commonwealth of Virginia	\$ 1,022,327	\$ 1,022,327	\$ 1,124,656	\$ 102,329
Local government contributions:				
City of Charlottesville	2,227,365	2,227,365	2,227,365	-
County of Albemarle	5,503,305	5,503,305	5,503,305	-
County of Greene	428,914	428,914	427,924	(990)
County of Louisa	433,257	433,257	432,957	(300)
County of Nelson	382,965	382,965	382,515	(450)
Other revenues	37,642	37,642	120,219	82,577
Total revenues	\$ 10,035,775	\$ 10,035,775	\$ 10,218,941	\$ 183,166
Expenditures:				
Salaries and employee related benefits	\$ 6,948,082	\$ 6,948,082	\$ 6,869,320	\$ 78,762
Supplies and materials	1,250,163	1,250,163	983,604	266,559
Contractual services	1,755,991	1,755,991	1,607,956	148,035
Repairs and maintenance	59,501	59,501	49,572	9,929
Capital outlay	90,000	90,000	86,318	3,682
Other operating expenses	125,000	125,000	547,880	(422,880)
Less open encumbrances	-	-	(2,073)	2,073
Total expenditures	\$ 10,228,737	\$ 10,228,737	\$ 10,142,577	\$ 86,160
Total change in fund balances	\$ (192,962)	\$ (192,962)	\$ 76,364	\$ 269,326

JEFFERSON-MADISON REGIONAL LIBRARY

Statement of Revenues, Expenditures, and Changes in Fund Balance
 Budget versus Actual
 Equipment Fund
 For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance favorable (unfavorable)
	Original	Final		
Revenues:				
Charges for services	\$ 170,141	\$ 170,141	\$ 189,263	\$ 19,122
Other revenues	-	-	286	286
Total revenues	\$ 170,141	\$ 170,141	\$ 189,549	\$ 19,408
Expenditures:				
Supplies and materials	\$ 13,273	\$ 13,273	\$ 199,702	\$ (186,429)
Contractual services	714,914	714,914	62,414	652,500
Repairs and maintenance	-	-	5,355	(5,355)
Capital outlay	-	-	-	-
Less open encumbrances	-	-	(15,642)	15,642
Total expenditures	\$ 728,187	\$ 728,187	\$ 251,829	\$ 476,358
Total change in fund balances	\$ (558,046)	\$ (558,046)	\$ (62,280)	\$ 495,766

JEFFERSON-MADISON REGIONAL LIBRARY

Notes to Required Supplementary Information Budgetary Comparison Schedules

June 30, 2025

Note 1. Budgetary Process

The Library follows these procedures in developing its annual budget for all funds for the following year:

- In November, the Business Manager and Director prepare a preliminary budget for the Library's funds that is submitted to the Board of Trustees (the "Board") for approval before submission to the jurisdictions.
- In December, a proposed budget is prepared and submitted to the Board for approval and sent to the jurisdictions for funding.
- In April, revisions are presented to the Board.
- In June, the Board formally adopts the final budget for the ensuing fiscal year.

Note 2. Appropriations

Amounts shown in the budgetary comparison schedules as "final budget" represent original appropriations authorized by the Board and any additional and supplemental appropriations authorized during the year. The budgetary information is adopted and presented on a modified accrual basis of accounting. All appropriations not encumbered lapse at year end for all funds. The legal level of budgetary control for all funds is at the fund level; however, management control is exercised over fund budgets at the budgetary line item level.



**Independent Auditors' Report on Internal Control Over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

**To the Honorable Members of the Board of Trustees
Jefferson-Madison Regional Library
Charlottesville, Virginia**

We have audited, in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of the governmental activities and each major fund of the Jefferson-Madison Regional Library (the "Library"), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements, and have issued our report thereon dated May 4, 2026.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Library's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Library's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robinson, Farmer Cox Associates

Charlottesville, Virginia

May 4, 2026

JEFFERSON-MADISON REGIONAL LIBRARY

Summary of Compliance Matters
June 30, 2025

As more fully described in the “Independent Auditors’ Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*” we performed tests of the Library’s compliance with certain provisions of the laws, regulations, contracts and grant agreements, and other matters shown below. Providing an opinion was not the objective of the tests of compliance.

STATE COMPLIANCE MATTERS

Code of Virginia:

Cash and Investment Laws
Conflicts of Interest Act
Procurement Laws
Unclaimed Property
Budget and Appropriation Laws
Local Retirement Systems