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# JEFFERSON-MADISON REGIONAL LIBRARY

## LIBRARY BOARD'S AGENDA – SEPTEMBER 22, 2025

Monday – 3:00 pm

**NORTHSIDE LIBRARY (705 West Rio Road  
Charlottesville, 22901)**

and

[Presented Virtually](#) or  
via **PHONE** at 888 788 0099 (Toll Free)  
(Webinar ID: 836 4187 3986)

- 3:00 p.m.                    Call to Order, Remote Participation Confirmation, & Disposition of the Minutes  
of the Previous Meeting**
- 3:05                            Announcements & Public Comments**
- 3:35                            Trustee Continuing Education**  
1. AI in Virginia Public Libraries Survey Results (Barry Trott, Adult Services Consultant,  
Library of Virginia)
- 3:55                            Committee Appointments and Report**
- 3:55                            Old Business**  
1. Second Reading for Removal of JMRL Policy 4.61 (Monticello Avenue Community  
Information Network)
- 4:00                            New Business**  
1. Discussion and Potential Motion and Vote for the Removal of JMRL Fines for Most  
Overdue Materials beginning July 1, 2026  
2. FY27 JMRL Budgetary Priorities
- 4:30                            Library Director's Report**
- 4:40                            Other Matters**
- 4:45                            Future Agenda Items**
- 4:50                            Proposed Adjournment**

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**Serving Charlottesville, Albemarle County, Greene County, Louisa County, and Nelson County**

# Jefferson-Madison Regional Library

201 East Market Street | Charlottesville, Virginia 22902 | (434) 979-7151 | FAX (434) 971-7035

## DRAFT

### MINUTES OF THE AUGUST 25, 2025 MEETING OF THE LIBRARY'S BOARD OF TRUSTEES

#### TRUSTEES PRESENT

President Aleta Childs (Nelson)  
Meredith Cole (Charlottesville)  
Tony Townsend (Albemarle)  
Michael Powers (Albemarle)

Vice President Brandy Polanowski (Louisa)  
Martha Ledford (Greene)  
Peter Morville (Albemarle)  
Anne Hemenway (Charlottesville)

#### TRUSTEES ABSENT

Siri Russell (Charlottesville)

#### OTHERS PRESENT

David Plunkett, Library Director  
Jerry Carchedi, Business Manager  
Megan Smead, Children's Services Manager

Krista Farrell, Assistant Library Director  
Sierra Nafziger, Collection Specialist  
Heather Pehnec, Young Adult Services Manager

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#### CALL TO ORDER, REMOTE PARTICIPATION CONFIRMATION, & DISPOSITION OF THE MINUTES OF THE PREVIOUS MEETING

The regular monthly meeting of the Jefferson-Madison Regional Library's (JMRL) Board of Trustees was convened on Monday, August 25, 2025 at 3:00 PM, at the Northside Library (705 West Rio Rd, Charlottesville, VA 22901), and live streamed using videoconferencing software. (A recording of the meeting is available at:

<https://www.youtube.com/watch?v=anBY3Dyo5BA>.) Trustee Ledford moved that Trustee Brandy Polanowski's request to attend today's meeting of the JMRL Board remotely due to a temporary or permanent disability or other medical condition that prevents physical attendance be approved. Motion passed unanimously. Trustee Hemenway moved to accept the minutes for the July 28, 2025 Board Meeting as presented. Motion passed unanimously.

#### ANNOUNCEMENTS AND PUBLIC COMMENTS

Director Plunkett announced that Trustee Cole was reappointed by the City of Charlottesville for a second term on the Library Board, lasting until June 30, 2029. Director Plunkett also announced that Trustee Russell had her baby last week. Trustee Cole announced that UVA is working with the Library to launch a speaker series this fall called U Ask, UVA Answers. The series will be held at the Central Library on the second Sunday of every month. The first session will be on grief and end of life, the second will be on dementia, and the third will be on AI and self-driving cars.

#### TRUSTEE CONTINUING EDUCATION

Heather Pehnec, JMRL's Young Adult Services Manager, and Megan Smead, JMRL's Children Services Manager, presented to the Board information on JMRL's 2025 Summer Reading Challenge. JMRL's 2025 Summer Reading Challenge was the most successful Summer Reading Challenge in at least the last twenty years.

#### COMMITTEE APPOINTMENTS AND REPORTS

##### *1. Policy Committee Report*

The Policy Committee met prior to the Board meeting and discussed Policy 4.61 (Monticello Avenue Community Information Network), a potential Makerspace policy, Policy 1.23 (JMRL Board Committees), and Policy 1.7 (Records Retention). Policy 4.61 (Monticello Avenue Community Information Network) will be presented to the Board in New Business. JMRL's potential Makerspace Policy, Policy 1.23 (JMRL Board Committees), and Policy 1.7 (Records Retention) are still undergoing review. Trustee Powers reported that Policy 1.23 (JMRL Board Committees) will potentially be presented to the Board in October for a first reading.

## **OLD BUSINESS**

### *1. JMRL Overdue Fines Discussion*

Director Plunkett shared with the Board a recap of gathered information, metrics, and data from the Fines and Fees Working Group. Director Plunkett also shared a potential three year plan for funding JMRL equipment in the event of loss of revenue by removing overdue fines. Discussion ensued regarding potential removal of JMRL overdue fines. The Board will potentially vote on the removal of JMRL overdue fines next month.

## **NEW BUSINESS**

### *1. Potential First Reading for Removal of JMRL Policy 4.61 (Monticello Avenue Community Information Network)*

Policy 4.61 (Monticello Avenue Community Information Network) was presented to the Board for a first reading. Trustee Powers reported that the Policy Committee is recommending the Board vote to remove Policy 4.61. Policy 4.61 will be presented to the Board next month for a potential vote of removal.

### *2. Virginia Commission for the Arts Grant Acceptance*

Trustee Hemenway moved that JMRL accept the Virginia Commission for the Arts Touring Artists granted allocation of up to \$600 and authorize the expenditure of that funding for the support of library services. Motion passed unanimously.

## **LIBRARY DIRECTOR'S REPORT**

Director Plunkett reminded the Board that on Friday, September 5, 2025 at 2pm there is an event at the Central Library for the 75th Anniversary of the Swanson v. UVA Court Case. JMRL will host a series of speakers, with refreshments provided afterward. The UVA Law Library will also have a walking tour on Saturday, September 6, 2025, with required registration. Director Plunkett reported that he met with the Charlottesville City Council and the Albemarle County Budget staff and discussed the Central Library Renovation project. Both groups have planned funding for architecture and engineering for the Central Library Renovation Project in their Capital Improvement Plan for next year. The Louisa County Library served over 6,000 meals as part of the Louisa County Public School's Summer Community Meals Program. JMRL's All-Staff Training Day is Monday, October 13, 2025 and will be at the Hillsdale Conference Center in Charlottesville; Trustees are invited to attend. Director Plunkett reported that JMRL will be partnering with the radio station 106.1 The Corner, who will present live broadcasts each month at each JMRL location, starting with the Central Library in September 2025.

## **OTHER MATTERS**

NA

## **FUTURE AGENDA ITEMS**

Possible future agenda items include a potential vote on Policy 4.61 (Monticello Avenue Community Information Network), a potential vote on JMRL Overdue Fines Removal, a Continuing Education from the State Library on the survey results on the use of AI in Public Libraries, and the Board will also set Budgetary Priorities for the FY27 Budget. The next Board Meeting will be September 22, 2025 at the Northside Library.

## **ADJOURNMENT**

The meeting adjourned at 4:18pm.

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## **~~MONTICELLO AVENUE COMMUNITY INFORMATION NETWORK~~**

~~Monticello Avenue is dedicated to promoting civic use of the World Wide Web by assisting community organizations in establishing web pages; educating residents about the resources available online; and organizing the growing amount of electronic community information. The City of Charlottesville, the County of Albemarle, and the Jefferson-Madison Regional Library jointly support Monticello Avenue.~~

### **~~MEMBER ORGANIZATION ELIGIBILITY~~**

~~Any non-profit organization and/or agency that is based in or has a chapter in the City of Charlottesville or Albemarle County may apply for an account. These include:~~

- ~~1. Local governments and publicly funded agencies~~
- ~~2. Local school divisions and other educational entities~~
- ~~3. Regional entities that include Albemarle County and the City of Charlottesville~~
- ~~4. State and Federal agencies with a local presence~~
- ~~5. Local organizations with Federal tax exempt status~~
- ~~6. Neighborhood associations~~

~~This is not intended to be an exhaustive list. Monticello Avenue reserves the right to request relevant documentation from organizations and/or their representatives to establish eligibility. Organizations denied eligibility status may appeal to the Jefferson-Madison Regional Library Board of Trustees. The Jefferson-Madison Regional Library Board of Trustees is the final authority concerning eligibility.~~

~~Commercial (for-profit) entities and activities requiring a business license are not eligible to be Member Organizations on Monticello Avenue. Monticello Avenue websites may include links to for profit locations. **All advertising and commercial activity must take place on other servers.**~~

~~Individuals are not eligible for an account to post information on Monticello Avenue. Monticello Avenue websites are reserved for eligible organizations and entities and may not be used to represent any one individual.~~

### **~~MEMBER ORGANIZATION RESPONSIBILITIES~~**

~~To ensure a positive experience to all Monticello Avenue users, Member Organizations are required to adhere to the following criteria for Acceptable Use in addition to all applicable State and Federal laws. Monticello Avenue members are expected to use good judgment in all their online activities, and help provide a positive image of Monticello Avenue to the community.~~

~~The authorizing signature on the Monticello Avenue application form, serves as an agreement to be aware of and abide by the policies and procedures established for Monticello Avenue by the Jefferson-Madison Regional Library Board of Trustees.~~

~~Member Organizations must designate an account manager to be responsible for developing, submitting, and updating information. In addition to the account manager, organizations must name a contact person to serve as a secondary representative of the organization. These individuals are jointly~~

Revised 5/2005  
Reviewed  
12/2015

JMRL Policy: Section 4.61

responsible for ensuring that the account and password are used only by designated representatives for the development of materials for Monticello Avenue.

~~Member Organizations are responsible for all activity carried out through their account. Member Organizations may not post illegal materials or materials that advocate unlawful activities. Member Organizations must comply with current copyright laws. Copyrighted information may not be posted on Monticello Avenue without written permission from the copyright holder. Member Organizations are liable for any damage resulting from infringement of copyrights or for any other harm.~~

~~Monticello Avenue members are requested to act with respect for the values and individuality of others in the community. Use of language which expresses prejudice, harassment, or disdain for personal, religious, intellectual, racial, sexual, or other reasons is bad network citizenship.~~

~~It is not acceptable to use access to the Monticello Avenue server in ways that interfere with or disrupt users, services, or equipment on Monticello Avenue. Such interference or disruption includes, but is not limited to: distribution of unsolicited advertising; propagation of computer viruses; and using the network to make unauthorized entry to other computers, networks, or communication resources.~~

~~To serve both Member Organizations and visitors to hosted websites, Monticello Avenue has established content and style requirements (J-MRL Procedure: Section 4.62).~~

~~Member Organizations agree to hold harmless Monticello Avenue, its staff and volunteers, and the Jefferson-Madison Regional Library and its Library Board of Trustees from any activity resulting from the use of Monticello Avenue.~~

~~Member Organizations acknowledge that the Board of Trustees of the Jefferson-Madison Regional Library reserves the right to set policy for the operation and use of Monticello Avenue.~~

Revised 5/2005 Reviewed 12/2015



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**JEFFERSON-MADISON**  
REGIONAL LIBRARY

## **Potential Overdue Fines Motion**

I move to authorize JMRL staff to cease collecting late fines for most overdue materials beginning July 1, 2026.

or:

I move that JMRL cease collecting late fines for most overdue materials beginning July 1, 2026, with any exceptions outlined in JMRL Policy: Section 4.225, Circulation Fines and Fees.

**Potential JMRL Board Budget Priorities for FY27**

1. Secure funding to continue positive progression on JMRL's pay scale
2. Secure funding from Albemarle and Charlottesville for the Architecture and Engineering phase of the Central Library renovation project
3. Secure funding for FY27 equipment needs
4. Secure funding to maintain current levels of library service in the region