

Jefferson-Madison Regional Library

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APPROVED

MINUTES OF THE MARCH 25, 2024 MEETING OF THE LIBRARY'S BOARD OF TRUSTEES

TRUSTEES PRESENT

President Tony Townsend (Albemarle)
Meredith Cole (Charlottesville)
Brandy Polanowski (Louisa)
Michael Powers (Albemarle)
Kathy Johnson Harris (Charlottesville)

Vice President Aleta Childs (Nelson)
Martha Ledford (Greene)
Peter Morville (Albemarle)
Anne Hemenway (Charlottesville)

OTHERS PRESENT

David Plunkett, Library Director
Jerry Carchedi, Business Manager

Krista Farrell, Assistant Library Director
Sierra Nafziger, Collection Specialist
EJ Dowling, Greene County Library Branch Manager

CALL TO ORDER, REMOTE PARTICIPATION CONFIRMATION, & DISPOSITION OF THE MINUTES OF THE PREVIOUS MEETING

The regular monthly meeting of the Jefferson Madison Regional Library's (JMRL) Board of Trustees was convened on Monday, March 25, 2024 at 3:00 PM, at the Greene County Library (222 Main Street Suite 101, Stanardsville, VA 22973), and live streamed using videoconferencing software. (A recording of the meeting is available at: <https://www.youtube.com/watch?v=E2W7h4ZXsUo>.) Trustee Ledford moved that Trustee Peter Morville's request to attend today's meeting of the JMRL Board remotely due to a temporary or permanent disability or other medical condition that prevents physical attendance be approved. Motion passed unanimously. Trustee Powers moved to accept the minutes for the February 26, 2024 Board Meeting. Motion passed unanimously.

ANNOUNCEMENTS AND PUBLIC COMMENTS

EJ Dowling, Greene County Library Branch Manager, welcomed everyone in attendance to the Greene County Library and announced there would be a branch tour at the end of the Board meeting. Director Plunkett announced that former Greene County Trustee to the Library Board, Jim West, passed away March 17, 2024. Director Plunkett also announced that JMRL was presented the award for Outstanding Website Serving a Population of Over 100,000 at the Virginia Public Library Directors Association (VPLDA) annual meeting last week. No public comments.

TRUSTEE CONTINUING EDUCATION

Director Plunkett presented to the Board information on The Friends of the Library, specifically how the finances impact JMRL. The Friends of the Library Spring 2024 Book Sale will be held April 6-14, with member's only night being April 5,

COMMITTEE APPOINTMENTS AND REPORTS

1. Central Library Renovation Working Group Report

Trustee Hemenway reported that both Albemarle County and City of Charlottesville have in their proposed Capital Improvement Program(CIP) budgets money for the Central Library renovations in FY 27 and FY29. Albemarle County and City of Charlottesville will vote on their proposed budgets in the weeks to come.

2. Five-Year Plan Committee Report

Trustee Cole reported that the Five-Year Plan Committee will meet before the April Board Meeting to review the FY2025-2029 Five-Year Plan draft. Director Plunkett announced that the goal for the Committee is to present the FY2025-2029 Five-Year Plan draft to the Board at the April Board meeting.

NEW BUSINESS

1. Potential Second Reading of Policy 4.234 (Safe Child)

Policy 4.234 (Safe Child) was presented to the Board last month for a first reading. Policy 4.234 was presented to the Board for a second reading. Discussion ensued regarding clarification of language. Director Plunkett will speak to JMRL's legal counsel and report back to the Policy Committee.

2. Discussion of JMRL FY25 Schedule 5.4 (Schedule of Library Closings)

Trustee Cole moved to accept the JMRL FY25 Schedule 5.4 (Schedule of Library Closings) as proposed. Motion passed unanimously.

3. Discussion of JMRL FY25 Schedule 4.225 (Circulation Fines and Fees)

Trustee Powers moved to adopt the JMRL FY25 Schedule 4.225 (Circulation Fines and Fees) as amended. Motion passed unanimously.

OLD BUSINESS

1. FY25 Budget Update

Director Plunkett reported that, currently, three of the five jurisdictions are recommending full funding of JMRL's operational budget for FY25; these have not been voted on yet. Greene and Nelson are still working on proposed budgets.

2. Library Board Self Evaluation Discussion

President Townsend presented the results of the Board Self Evaluation. Discussion ensued on a potential annual review of JMRL's Missions and Values. Director Plunkett will report back to the Board regarding findings from the Library of Virginia.

LIBRARY DIRECTOR'S REPORT

Director Plunkett reported that Gordon Avenue Library's Deadly Knits program was highlighted on the Library of Virginia's blog The UncommonWealth. Director Plunkett also reported that the Northside Library will be losing the ten overflow parking spots, previously leased out by the Sentara building next door; the new owners of the location are not able to offer the parking spaces at this time. JMRL is working with UVA Health and the American Heart Association to bring blood pressure monitoring kits to the library, thanks to the support of the Bama Works foundation and JMRL's Catherine Fae for organizing. Director Plunkett thanked President Townsend and Trustee Childs for attending the library kiosk ribbon-cutting event in Nellysford. Same Page Community Read event, part of the Virginia Festival of the Book, wrapped up last Wednesday with over 175 attendees in person and 30-40 attendees via live stream watching Rachel Beanland's author talk. Greene County's phone system is experiencing issues. Greene County Library has a temporary cell phone available for patrons to call; the number is posted on the JMRL website. JMRL's annual NAACP scholarship is open and accepting applications until April 19, 2024. Trustee Childs will be serving on the review committee for the NAACP scholarship again this year.

OTHER MATTERS

Trustee Powers introduced a discussion topic regarding a potential wording update in the current Library Director's contract.

FUTURE AGENDA ITEMS

Possible future agenda items include committee reports from the Five-Year Plan Committee and the Policy Committee, a potential report from the Budget Committee, a potential reading of Policy 4.234 (Safe Child), a FY25 Budget Update, and planning for the Director's Evaluation. The next Board Meeting will be April 22, 2024 at the Nelson Memorial Library.

ADJOURNMENT

The meeting adjourned at 4:34pm.
