

FY26 Library Board Meeting and Budget Schedule

July 28, 2025	Board Meeting (Northside Library)
August 25, 2025	Board Meeting (Northside Library) - Policy Committee scheduled to meet prior to the full Board meeting.
September 12, 2025	Department and Branch Managers submit personnel and operational (non-equipment) budget requests.
September 22, 2025	Board Meeting (Northside Library) - Library Board sets budget objectives/guidelines.
Early October	Personnel Committee meets to discuss personnel requests from library staff.
October 27, 2025	Board Meeting (Northside Library) - Library Director presents branch and department budget requests to the Library Board; Library Board discusses and ranks budget requests, using recommendations from Personnel Committee. Policy Committee scheduled to meet prior to the full Board meeting.
October/November	Budget Committee meets to draft FY27 proposed budget and sends draft to Library Board.
November 17, 2025	Board Meeting (Crozet Library) - Proposed budget adopted by Library Board, one week early due to Thanksgiving.
December 22, 2025	Board Meeting (Northside Library) - Policy Committee scheduled to meet prior to the full Board meeting.
Dec 2025- Jan 2026	Library Trustees and Library Director meet with City/County officials to discuss proposed budget.
January 15, 2026	Deadline for submitting proposed budget to jurisdictions.
January 26, 2026	Board Meeting (Northside Library) - Library Director mid-year goals update, if requested.
February 23, 2026	Board Meeting (Louisa County Library) - Policy Committee scheduled to meet prior to the full Board meeting.
March/April 2026	Budget work sessions with Albemarle, Charlottesville, Greene, Louisa and Nelson.
March 13, 2026	Department and Branch Managers submit CACF Endowment and Equipment budget requests to the Business Manager and Library Director.
March 23, 2026	Board Meeting (Greene County Library) - Library Board self-evaluation.
April 17, 2026	Department and Branch Managers submit annual Friends' requests to the Business Manager and Library Director. Policy Committee scheduled to meet prior to the full Board meeting.
April 27, 2026	Board Meeting (Nelson Library) - Library Board reviews Five Year Plan. Policy Committee scheduled to meet prior to the full Board meeting.
May/June 2026	Budget adoption by jurisdictions. Library Board Budget Committee reviews Equipment Budget requests and drafts Final Budget (with appended Equipment Budget) to send to the Library Board.
May 18, 2026	Board Meeting (Gordon Avenue Library) - One week early due to Memorial Day holiday. Library Director Annual Evaluation
June 22, 2026	Board Meeting (Northside Library) - Library Board adopts Final Budget. Library Director presents next fiscal year prioritized goals. Library Board votes on officers for the upcoming fiscal year. Policy Committee scheduled to meet prior to the full Board meeting.

