

### FY2023 Library Board Meeting and Budget Schedule

July 25, 2022	<b>Board Meeting (Northside Library)</b>
August 22, 2022	<b>Board Meeting (Northside Library)</b> - Library Board self-evaluation
September 16, 2022	Department and Branch Managers submit personnel and operational (non-equipment) budget requests
September 26, 2022	<b>Board Meeting (Northside Library)</b> - Library Board sets budget objectives/guidelines
Early October	Personnel Committee meets to discuss personnel requests from library staff
October 24, 2022	<b>Board Meeting (Northside Library)</b> - Library Director presents branch and department budget requests to the Library Board; Library Board discusses and ranks budget requests, using recommendations from Personnel Committee
Early November	Budget Committee meets to draft 2023/24 proposed budget and sends draft to Library Board
November 28, 2022	<b>Board Meeting (Central Library)</b> - Proposed budget adopted by Library Board
December 19, 2022	<b>Board Meeting (Northside Library)</b>
Dec 2022- Jan 2023	Library Trustees and Library Director meet with City/County officials to discuss proposed budget
January 15, 2023	Deadline for submitting proposed budget to jurisdictions
January 23, 2023	<b>Board Meeting (Northside Library)</b> - Library Director mid-year goals update, if requested
February 24, 2023	Department and Branch Managers submit equipment requests with justifications to Business Manager
February 27, 2023	<b>Board Meeting (Louisa County Library)</b>
March/April 2023	Budget work sessions with Albemarle, Charlottesville, Greene, Louisa and Nelson
March 27, 2023	<b>Board Meeting (Greene County Library)</b>
April 7, 2023	Department and Branch Managers submit Friends' budget requests to Library Director
April 24, 2023	<b>Board Meeting (Nelson Library)</b> - Library Board reviews Five Year Plan
May/June 2023	Budget adoption by jurisdictions
May 22, 2023	<b>Board Meeting (Northside Library)</b> - Library Director Annual Evaluation
Early June 2023	Library Board Budget Committee drafts Final Budget and sends draft to Library Board
June 26, 2023	<b>Board Meeting (Northside Library)</b> - Library Board adopts Final Budget

