

Jefferson-Madison Regional Library

201 East Market Street | Charlottesville, Virginia 22902 | (434) 979-7151 | FAX (434) 971-7035

**** APPROVED ****

MINUTES OF THE JULY 27, 2009 MEETING OF THE LIBRARY'S BOARD OF TRUSTEES

TRUSTEES PRESENT:

Perri Brown	Mary Coy
Gary Grant	Sara Murray
Mike Plunkett	Faye Rosenthal
Timothy Tolson	Anthony Townsend-President
Deborah Willenborg-Vice President	

OTHERS PRESENT:

Krista Farrell-Assistant Library Director	John Halliday-Library Director
William Lyons, Jr.-Business Manager	Joyce MacDonald-Staff Recorder
Stella Pool-Community Network Coordinator	Philip Williams-Technical Services Manager

The regular monthly meeting of the Jefferson-Madison Regional Library's (J-MRL) Board of Trustees was held on Monday, July 27, 2009 at 1:00 p.m. in the Central Library's Jefferson Room, President Townsend being in the chair. On motion for approval made by Mr. Plunkett and seconded by Mr. Tolson, the June 22, 2009 Library Board Minutes were unanimously approved. Ms. Coy abstained as she was absent from June's Board meeting.

PUBLIC COMMENTS/ANNOUNCEMENTS - There were no public comments or announcements made.

40th ANNIVERSARY RECOGNITION OF PHILIP WILLIAMS - Mr. Williams was recognized by the Library Board for his 40 years of service to J-MRL. On behalf of the Library Board and J-MRL, President Townsend presented Mr. Williams with a plaque to honor him and in acknowledgement and appreciation for his many years of dedicated service to J-MRL.

5-YEAR PLAN COMMITTEE'S REPORT & PRESENTATION OF THE "DRAFT" 5-YEAR PLAN (July 2009-June 2014) - The Library Director gave a brief summary of the process in developing the "draft" 5-Year Plan. During an 8-month process, the Committee reviewed the prior 5-Year Plan and scanned the community and library needs. The development and implementation of the 5-Year Plan included staff and public surveys. The new minimum standards of the State Library were also incorporated. Goals and objectives were discussed by the Committee and developed by a subcommittee, which reported back to the main Committee. The Library Director received many favorable comments regarding the "draft" 5-Year Plan from Committee members, Library Trustees, and J-MRL's managers. The Library Board discussed additions and revisions to the "draft" 5-Year Plan that will be incorporated by the Committee in time for presentation to the Library Board for final approval at the August Board meeting.

TRUSTEE'S SELF-EVALUATION - Mr. Tolson presented the results of the Trustee's self-evaluation for the Board's review. Discussion of the self-evaluation will be an agenda item for the August meeting.

FY 2010 LIBRARY BOARD COMMITTEE ASSIGNMENTS - President Townsend distributed a "draft" copy of the J-MRL Board Committees for FY 2009/2010 (J-MRL Policy: Section 1.23):

Budget/Finance Committee (Meets as needed)

Timothy F. Jost Tolson
Mary Coy
Sara T. Murray
Faye Rosenthal
Deborah Willenborg, Vice President
Staff: Lindsay Ideson, Andrea Williams

5-Year Plan Committee (Meets as needed)

Timothy F. Jost Tolson
Deborah Willenborg, Vice President
Mary Coy
Gary Grant
Staff: Nancy Cook, Krista Farrell, Sarah Hamfeldt,
Jackie Lichtman, Joyce MacDonald, David Plunkett,
Ginny Reese

Personnel Committee (Meets as needed)

Sara T. Murray

Gary Grant

Mike Plunkett

Staff: Zanne Macdonald, Stella Pool

Policy Committee (Meets after Board meeting usually every other month)

Faye Rosenthal

(Open-Perri Brown's replacement)

Staff: Krista Farrell, Zanne Macdonald

Technology Committee (Meets as needed)

Timothy F. Jost Tolson

Faye Rosenthal

Mike Plunkett

Staff: Jackie Lichtman, Joyce MacDonald, Stella Pool, Philip Williams

The Library Director stated the Policy Committee would meet in September and every other month thereafter. The Technology Committee would meet in September to respond to the 5-Year Plan. The Personnel Committee would meet in October and the Budget/Finance Committee would meet in early November.

LIBRARY DIRECTOR'S REPORT - Adopted FY 2009/2010 Budget-The Library Director distributed copies of J-MRL's FY 2009/2010 Adopted Budget. Public Comment Policy-The Library Director will be contacting the Albemarle County Attorney's Office regarding J-MRL's Public Comment Policy (Section 1.261). Central Library Renovation-The Library Director and Assistant Library Director met with City Manager Gary O'Connell to discuss renovation of the Central Library. Mr. O'Connell related that due to the present economic climate, the renovation of the Central Library would not occur soon. Mr. O'Connell suggested J-MRL proceed with capital improvements. J-MRL's Library Director, Assistant Library Director, and Business Manager were to meet with representatives from the City of Charlottesville and Albemarle County to develop capital improvement requests. Louisa County Bookmobile Service-The new Bookmobile service to Louisa County started July 3rd. The grand opening is scheduled for September. The Louisa County Library Foundation is handling advertising of the new service. Summer Reading Programs-Summer Reading Programs are almost over. The events have been well attended. J-MRL had an Adult Summer Reading Program this year for the first time. There were over 500 participants region-wide.

FUTURE AGENDA ITEMS - Future agenda items include: review of J-MRL Trustee's self evaluation, adoption of the 5-Year Plan, a Budget Planning Schedule for FY 2010/2011, and review of the Fines and Fees Schedule.

ADJOURNMENT - Motion for adjournment was made by Mr. Grant and seconded by Mr. Tolson. The motion was unanimously approved and the Board meeting adjourned at 2:20 p.m. The August Board meeting will be held at 1:00 p.m. on Monday, August 24, 2009 in the Jefferson Meeting Room at the Central Library.

Anthony Townsend, President