

Jefferson-Madison Regional Library

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****APPROVED****

MINUTES OF THE MARCH 23, 2009 MEETING OF THE LIBRARY'S BOARD OF TRUSTEES

TRUSTEES PRESENT

Perri Brown-President
Gary Grant
Mike Plunkett
Timothy Tolson-Vice President

Mary Coy
Sara Murray
Faye Rosenthal
Anthony Townsend

TRUSTEES ABSENT

Deborah Willenborg

OTHERS PRESENT

Krista Farrell-Assistant Library Director
John Halliday-Library Director

DonnaLee Grossman-Administration
Andrea Williams-Staff Recorder

The regular monthly meeting of the Jefferson-Madison Regional Library's (J-MRL) Board of Trustees was held on Monday, March 23, 2009 at 1:00 p.m. in the Central Library's Jefferson Room, President Brown being in the chair. On motion for approval made by Mr. Grant and seconded by Mr. Townsend, the February 23, 2009 Board Minutes were unanimously approved. Ms. Coy was not present during the vote. Mr. Plunkett and Vice President Tolson abstained as they were absent from the February meeting.

PUBLIC COMMENTS/ANNOUNCEMENTS - Vice President Tolson would be happy to share the PLA Advocacy Symposium materials. If any of the Library Trustees are interested, there is a website where the Trustees can register and get many of the materials Vice President Tolson and Ms. Willenborg received.

TECHNOLOGY COMMITTEE'S REPORT - On February 23, 2009, the Technology Committee met directly following the regular Library Board meeting. Mr. Townsend, Chairman of the Technology Committee, reported that the committee tabled their discussion of the next 3-Year Technology Plan and rescheduled it for their next meeting on April 27th, directly following the Board meeting. Collections Manager Ms. Williams reported on the possibility of downloading books to patrons' iPods or MP3 players. The cost for this service (Overdrive) is high. Ms. Williams checked a list of approximately 150 new titles and none of them were downloadable to iPods. Ms. Williams researched Playaways, which is basically a book on a small MP3 player with flash memory running on one AAA battery and using earbuds. A lengthy discussion ensued about whether the Technology Committee should recommend that J-MRL start a collection of Playaways. Patrons would have to supply the batteries and provide their own earbuds. The Technology Committee concluded not to recommend Playaways at this time. Ms. Williams will be checking with other library systems to see how they handle the batteries and earbuds for Playaways. A sample Playaway was shown to the Board members. The Library Director informed the committee that T-1 lines (telecommunications contract with nTelos) should be up and running by March 5th. At today's Library Board meeting, the Library Director informed the Trustees that the T-1 lines are all done now and are working well. E-Commerce should be following shortly now that the T-1 lines are up.

ADOPTION OF WEBSITE POLICY & PHOTOGRAPHY, AUDIO AND VIDEO TAPING IN LIBRARY FACILITIES POLICY -

At the February 23rd Board meeting, the Library Board was given two policies to review (**Website Policy-Section 4.8** and the **Photography, Audio and Video Taping in Library Facilities Policy-Section 5.5**) for their approval at the March 23rd Board meeting. Mr. Grant made a motion that the Board adopt the revised Website Policy (Section 4.8) as presented and Ms. Rosenthal seconded the motion. The motion was unanimously approved. Vice President Tolson made a motion for adoption of the revised Photography, Audio and Video Taping in Library Facilities Policy (Section 5.5) and Ms. Murray seconded the motion. The motion was unanimously approved.

FY 2010 LIBRARY BUDGET - All five of J-MRL's jurisdictions are planning to at least give J-MRL level funding for FY 2010. Charlottesville, Greene County and Louisa County are planning to give J-MRL small increases for FY 2010, enough

to maintain current staffing and service levels but not enough to fund pay raises for next year. FY 2010 will be a status quo year. The Budget Committee should plan to meet in late April or early in May to draft a final budget. The final budget includes the Operations Budget, Equipment Fund Budget, State Aid and the Friends Budget. In the Equipment Budget for next year, the Library Director plans to ask for additional security cameras for the Central Library.

LIBRARY BOARD'S APPOINTMENT OF A NOMINATING COMMITTEE - President Brown asked for volunteers to serve on the Nominating Committee to select officers for the coming year. The Nominating Committee will consist of: Vice President Tolson and Mr. Plunkett. The Nominating Committee will announce their recommended slate of officers at the May Board meeting. The election of officers will occur at the June Board meeting. The Library Director noted that due to Memorial Day being celebrated on Monday, May 25th, the Board meeting will be held a week earlier on Monday, May 18th. The Library Board decided to hold the early May 18th meeting at Greene County Library.

CROZET LIBRARY UPDATE - Vice President Tolson gave a brief update on the Crozet Library. The project is steadily progressing.

LIBRARY DIRECTOR'S REPORT - Northside Plumbing Problems - The Library Director gave a brief rundown of the plumbing problems Northside has been experiencing. Bookmobile Visits to Louisa - Ms. Rosenthal, the Library Director, and Bookmobile Manager Willow Gale have been meeting with the Louisa Foundation to discuss a two-year pilot project to bring the Bookmobile to Louisa County. The first two years the Foundation plans to pay for the Bookmobile service to Louisa County and thereafter Louisa County would consider picking up the funding for it. 5-Year Plan Committee - The 5-Year Plan Committee will be meeting on Thursday, March 26th at 3:30 p.m. to discuss public and staff surveys and how J-MRL compares to the new state standards. Personnel Committee - The Personnel Committee needs to meet to discuss the closing schedule for FY 2010. The Personnel Committee will be discussing staff holidays and other compensation issues related to this coming year when there will be no staff pay raises. The Personnel Committee will meet on Monday, April 13th at 3:30 p.m. at Gordon Avenue Library (Note: Due to the Book Sale at Gordon Avenue, the meeting location has been changed to the Northside Library.) National Teen Poetry Contest - Young Adult Services Manager Timothy Carrier informed the Library Director that two of J-MRL's teens were winners in the National Teen Poetry Contest sponsored by VOYA Magazine, a well-known publication for public libraries. There are only five winners nationwide. The winners were: Irene Newman of Charlottesville High School and Lauren Kaminski of Western Albemarle High School. The Big Read - The Big Read is finishing up this week. Since January, J-MRL has circulated *Their Eyes Were Watching God* 224 times. As of Friday, 859 people attended The Big Read programs. Bill and Melinda Gates Foundation - J-MRL received the first of two payments from the Bill and Melinda Gates Foundation and 16 new computers were purchased and installed at Gordon Avenue, Louisa and Nelson. The Library Director showed Board members two articles in the local newspapers regarding the Bill and Melinda Gates Foundation Grant for computers. Friends Book Sale - The Friends Book Sale runs for a straight two weeks from April 4th thru April 19th. Library Director's Vacation - The Library Director announced that he will be gone on vacation April 2nd - April 9th. Ms. Farrell and Mr. Williams will be in charge while the Library Director is away. Book Recommendations - If any of the Board members would like to share a good book they have read, they can recommend it at the Board meeting and the recommendation will be given to Jacqueline Lichtman for J-MRL's website. Library Director's Evaluation - Board members can do the Library Director's evaluation on the website or Vice President Tolson can distribute paper copies to the Board members.

FUTURE AGENDA ITEMS - Future agenda items include: Policy Committee Report, 5-Year Plan Committee Report, Personnel Committee Report, and Adoption of Schedule of Library Closings for FY 2009-2010. May - Nominating Committee's recommended slate of officers and the May Board meeting will be held a week early on May 18th at Greene County Library.

ADJOURNMENT - Motion for adjournment was made by Mr. Townsend and seconded by Ms. Rosenthal. The motion was unanimously approved and the Board meeting adjourned at 1:46 p.m. The April Board Meeting will be held at 1:00 p.m. on Monday, April 27, 2009 at the Central Library.

Perri Brown, President